

ASSETTRACKING DESKTOP WEB APP

ALLASSETS

REPORT

NAVIGATION

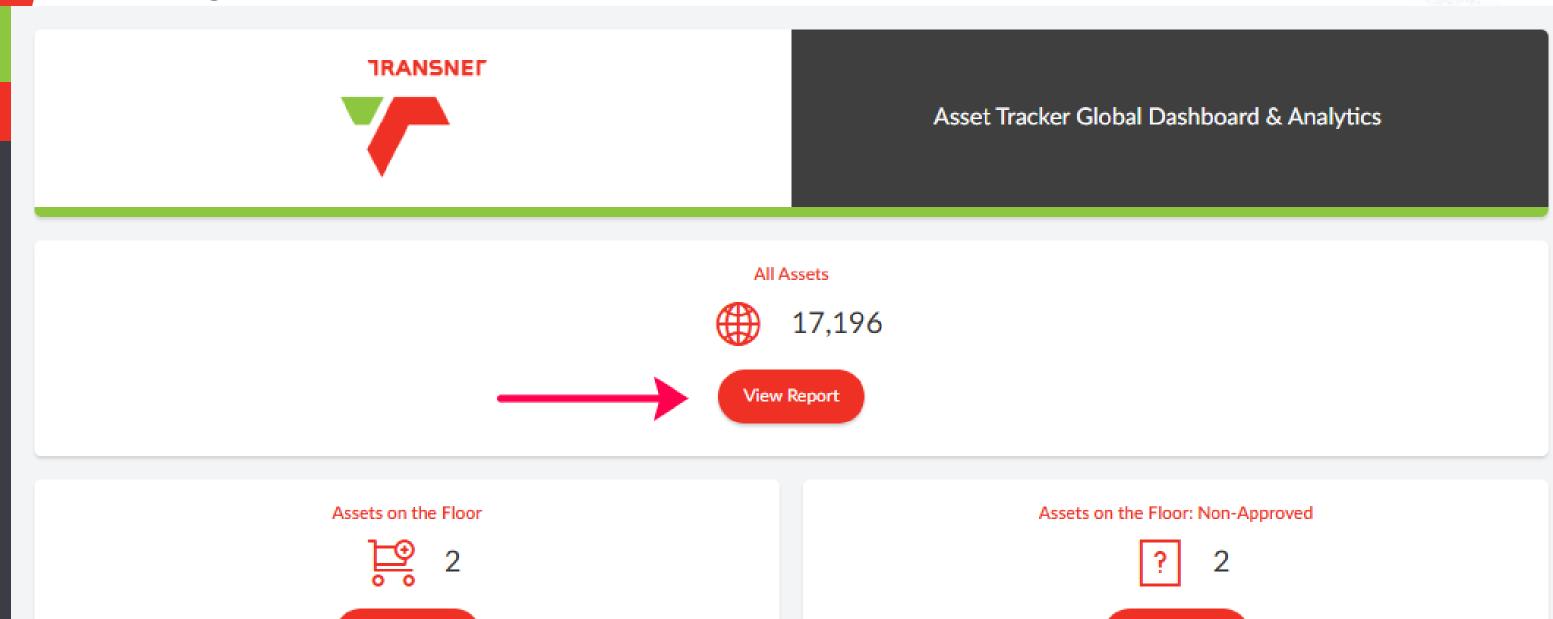
Navigate to Dashboard and Click All Assets "View Report"



Transnet Asset Tracking

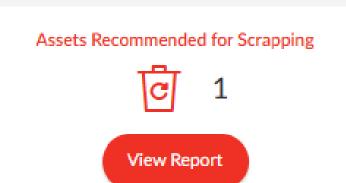
- ✓ Dashboard
- [+] Scan Asset
- () Assets on the Floor
- Verification Report
- Assets for Scrapping
- ✓ Assets for Transfer

- Asset Description
- Location Code and Na... >
- jolenevanderross (





View Report



View Report

Select Auto Filters with predefined Criteria (Column Filters)



Transnet Asset Tracking	All As	ssets Report *\sigma					Q	▼ =
Dashboard Dashboa	• 🗌	Asset Refere	Asset Num	Sub num 🔻	Bar Code Num	Asset Description	Description C	Filterand a
[•] Scan Asset	1001	1001 (37)						
		2701334-0	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB		
(') Assets on the Floor >		2702306-0	2702306	0	2702306	Lenovo ThinkPad L14 Gen2		
		2701658-0	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia Derby)		
国 Verification Report >		2702308-0	2702308	0	2702308	Lenovo ThinkPad L14 Gen2		
		2701659-0	2701659	0	2701659	CBU Apple pencil 2nd generation		
✓ Assets for Scrapping		2702355-0	2702355	0	2702355	Lenovo ThinkPad L14 Gen2		
Assets for Transfer		2701718-0	2701718	0	2701718	LENOVO THINKPAD T480 I3 3		
R Company Code >		2702369-0	2702369	0	2702369	Lenovo ThinkPad L14 Gen2		
- Gost Center			2701761	0	2701761	LENOVO THINKPAD T480 I7 23		
Cost Center →		3100002-0	3100002	0	3100002	Technical Surveillance Countermeasure Equipment		
Asset Description >			2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		
∇erification Codes →		3300010-0	3300010	0	3300010	Toyota Fortuner 4.0 V6 RB AT (s24)		
② Location Code and Na >			2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		
		3300074-0	3300074	0	3300074	BMW X3 2.0 D		
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Filter according to Cost Center



Transnet Asset Tracking	All Asse	ets Report *\foots						Q	
✓ Dashboard	● □ A	Asset Refere	Asset Num	Sub num 🔻	Bar Code Num	Asset Description	Auto filters		A
[+] Scan Asset	_ 100100	1 (37)					Cost Center	1	
	2	701334-0	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB			
(') Assets on the Floor >	2	702306-0	2702306	0	2702306	Lenovo ThinkPad L14 Gen2	1001001		0
	2	701658-0	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia Derby)	1001002		
国 Verification Report >	2	702308-0	2702308	0	2702308	Lenovo ThinkPad L14 Gen2	1001003		
	2	701659-0	2701659	0	2701659	CBU Apple pencil 2nd generation	1001005		
✓ Assets for Scrapping	2	702355-0	2702355	0	2702355	Lenovo ThinkPad L14 Gen2			
Assets for Transfer	2	701718-0	2701718	0	2701718	LENOVO THINKPAD T480 I3 3	1001011		•
G Company Code >	2	702369-0	2702369	0	2702369	Lenovo ThinkPad L14 Gen2	Verified?		•
△ Cost Center >			2701761	0	2701761	LENOVO THINKPAD T480 I7 23	Category		•
	3	100002-0	3100002	0	3100002	Technical Surveillance Countermeasure Equipment			
Asset Description >			2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512BG SSD			
∇ Verification Codes →	3	300010-0	3300010	0	3300010	Toyota Fortuner 4.0 V6 RB AT (s24)			
② Location Code and Na >			2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512BG SSD			
	3	300074-0	3300074	0	3300074	BMW X3 2.0 D			_
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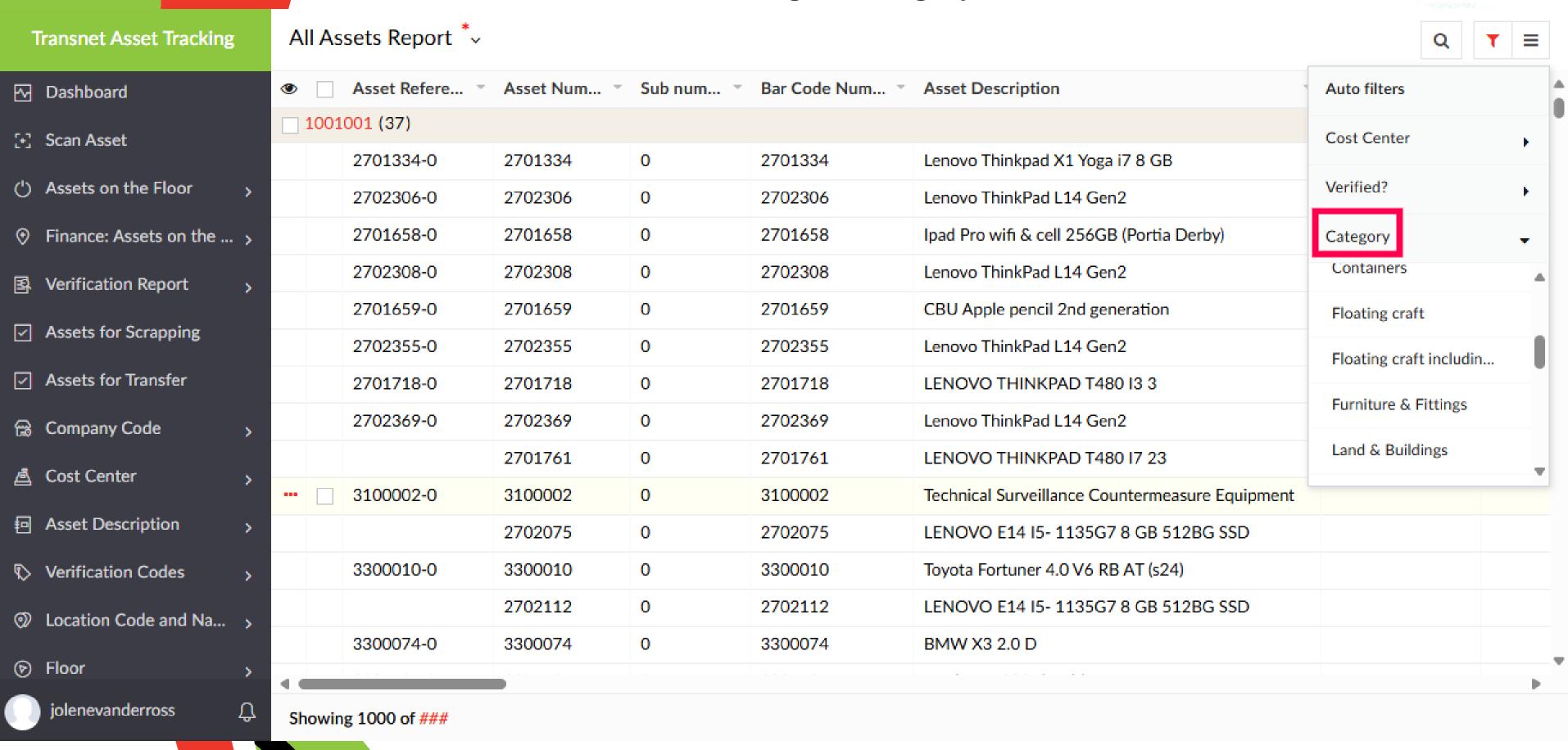
Filter according to Verified Status (Yes / No)



Transnet Asset Tracking	All	l Assets Report *\						Q	r ≡	
✓ Dashboard	②	Asset Refere	Asset Num	Sub num 🔻	Bar Code Num	Asset Description	Auto filters			4
[•] Scan Asset	_ 1	1001001 (37)					Cost Center			
[] 00011710501		2701334-0	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB			•	
(Assets on the Floor	>	2702306-0	2702306	0	2702306	Lenovo ThinkPad L14 Gen2	Verified?		•	
	>	2701658-0	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia Derby)	Yes			
国 Verification Report	>	2702308-0	2702308	0	2702308	Lenovo ThinkPad L14 Gen2	No			
		2701659-0	2701659	0	2701659	CBU Apple pencil 2nd generation	Category			
 Assets for Scrapping 		2702355-0	2702355	0	2702355	Lenovo ThinkPad L14 Gen2	Category		•	
 Assets for Transfer 		2701718-0	2701718	0	2701718	LENOVO THINKPAD T480 I3 3				
	>	2702369-0	2702369	0	2702369	Lenovo ThinkPad L14 Gen2				
△ Cost Center			2701761	0	2701761	LENOVO THINKPAD T480 I7 23				
▲ Cost Center		3100002-0	3100002	0	3100002	Technical Surveillance Countermeasure Equipment				
Asset Description	>		2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512BG SSD				
Verification Codes	>	3300010-0	3300010	0	3300010	Toyota Fortuner 4.0 V6 RB AT (s24)				
② Location Code and Na	>		2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512BG SSD				
		3300074-0	3300074	0	3300074	BMW X3 2.0 D				_
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Filter according to Category





Select magnifying glass to Search Columns



Transnet Asset Tracking	All Assets Report *\					Q	τ ≡
✓ Dashboard	Asset Refere *	Asset Num 🔻	Sub num 🔻	Bar Code Num	Asset Description	Description C	Brand a
[+] Scan Asset	<u> </u>						•
L'3 Scall Asset	2701334-0	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB		
(Assets on the Floor >	2702306-0	2702306	0	2702306	Lenovo ThinkPad L14 Gen2		
	2701658-0	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia Derby)		
国 Verification Report >	2702308-0	2702308	0	2702308	Lenovo ThinkPad L14 Gen2		
	2701659-0	2701659	0	2701659	CBU Apple pencil 2nd generation		
✓ Assets for Scrapping	2702355-0	2702355	0	2702355	Lenovo ThinkPad L14 Gen2		
Assets for Transfer	2701718-0	2701718	0	2701718	LENOVO THINKPAD T480 I3 3		
G Company Code >	2702369-0	2702369	0	2702369	Lenovo ThinkPad L14 Gen2		
□ Cost Contor		2701761	0	2701761	LENOVO THINKPAD T480 I7 23		
	3100002-0	3100002	0	3100002	Technical Surveillance Countermeasure Equipment		
Asset Description >		2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		
∇erification Codes →	3300010-0	3300010	0	3300010	Toyota Fortuner 4.0 V6 RB AT (s24)		
O Location Code and Na >		2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		
	3300074-0	3300074	0	3300074	BMW X3 2.0 D		_
	4						•
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List of columns



Transnet Asset Tracking	All As	ssets Report *					Search
✓ Dashboard	• 🗆	Asset Refere	Asset Num	Sub num 🔻	Bar Code Num 🔻	Asset Description	Asset Reference
[•] Scan Asset	_ 1001	1001 (37)					Asset Number
		2701334-0	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB	
(') Assets on the Floor >		2702306-0	2702306	0	2702306	Lenovo ThinkPad L14 Gen2	Sub number
		2701658-0	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia De	Bar Code Number
图 Verification Report >		2702308-0	2702308	0	2702308	Lenovo ThinkPad L14 Gen2	Asset Description
		2701659-0	2701659	0	2701659	CBU Apple pencil 2nd generation	
✓ Assets for Scrapping		2702355-0	2702355	0	2702355	Lenovo ThinkPad L14 Gen2	Description Code
Assets for Transfer		2701718-0	2701718	0	2701718	LENOVO THINKPAD T480 I3 3	Brand and Model
☐ Company Code >		2702369-0	2702369	0	2702369	Lenovo ThinkPad L14 Gen2	Serial Number:
Cost Center >			2701761	0	2701761	LENOVO THINKPAD T480 I7 23	C
≜ Cost Center >		3100002-0	3100002	0	3100002	Technical Surveillance Countermeas	Custodian
Asset Description >			2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512	Cost Center
∇erification Codes →		3300010-0	3300010	0	3300010	Toyota Fortuner 4.0 V6 RB AT (s24)	Division Level 1
Location Code and Na >			2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512	Division Level 2
		3300074-0	3300074	0	3300074	BMW X3 2.0 D	DIVISION ECVCI 2
	4		•				Conrel
jolenevanderross Q	Showin	ng 1000 of ###					Search

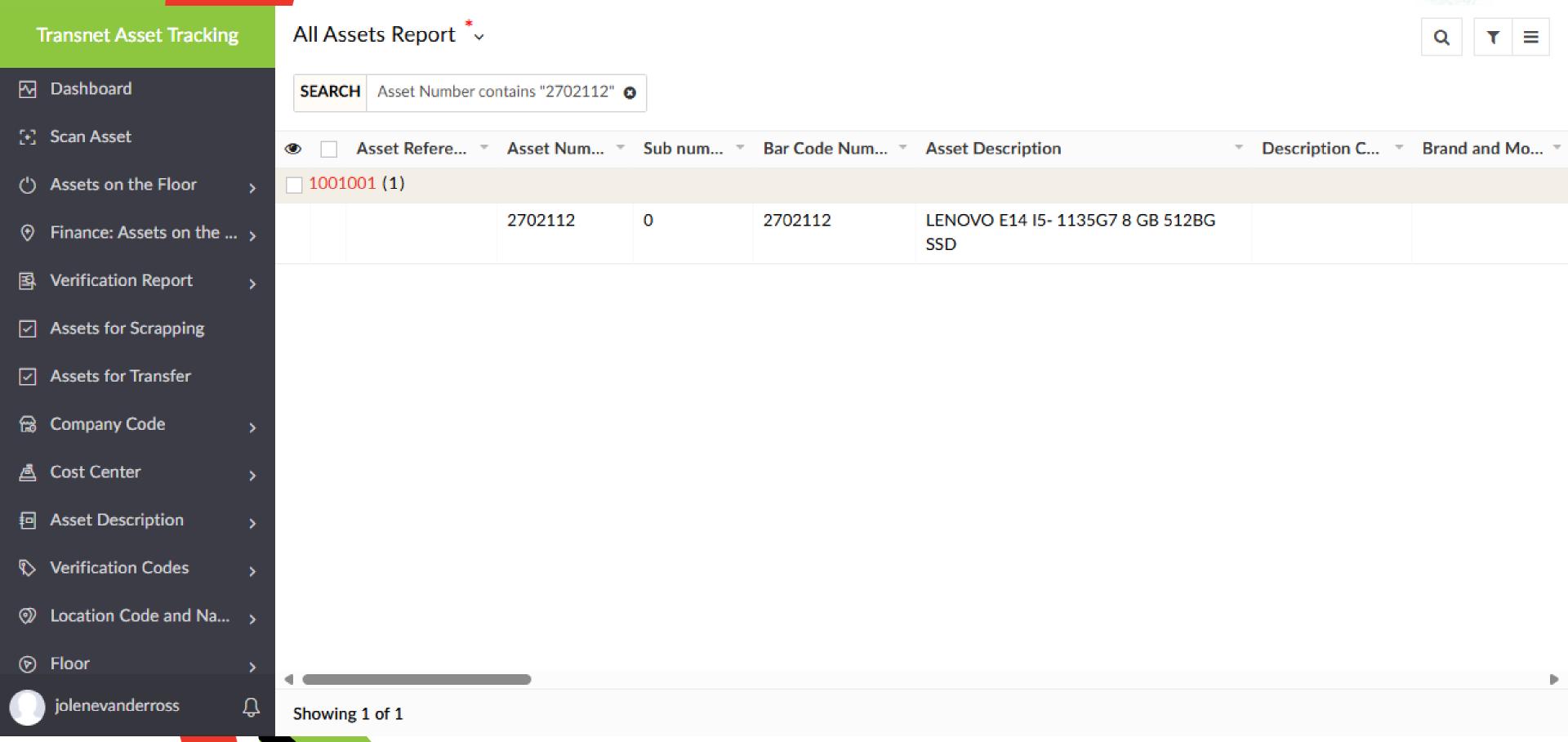
Define search criteria e.g.: Asset number column contains "2702112"



Transnet Asset Tracking		All A	ssets Report *					Search	×
✓ Dashboard		③	Asset Refere	Asset Num 🔻	Sub num 🔻	Bar Code Num	Asset Description	Asset Reference	
[+] Scan Asset		100	1001 (37)					✓ Asset Number	
L'3 Scall Asset			2701334-0	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB	Asset Number	
() Assets on the Floor	>		2702306-0	2702306	0	2702306 Con	tains = Possible Matches	Contains	•
	>		2701658-0	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia De	× 2702112	
Verification Report	>		2702308-0	2702308	0	2702308	Lenovo ThinkPad L14 Gen2		
			2701659-0	2701659	0	2701659	CBU Apple pencil 2nd generation	Sub number	
✓ Assets for Scrapping			2702355-0	2702355	0	2702355	Lenovo ThinkPad L14 Gen2	Day Cada Number	
Assets for Transfer			2701718-0	2701718	0	2701718	LENOVO THINKPAD T480 I3 3	Bar Code Number	
	>		2702369-0	2702369	0	2702369	Lenovo ThinkPad L14 Gen2	Asset Description	
≜ Cost Center				2701761	0	2701761	LENOVO THINKPAD T480 I7 23	Description Code	
△ Cost Center	>		3100002-0	3100002	0	3100002	Technical Surveillance Countermeas	Brand and Model	
Asset Description	>			2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512		
Verification Codes	>		3300010-0	3300010	0	3300010	Toyota Fortuner 4.0 V6 RB AT (s24)	Serial Number:	
② Location Code and Na				2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512	Custodian	
	,		3300074-0	3300074	0	3300074	BMW X3 2.0 D		
	>	-							
jolenevanderross	Û	Showin	ng 1000 of ###					Search	•

Define search criteria e.g.: Asset number column contains "2702112"





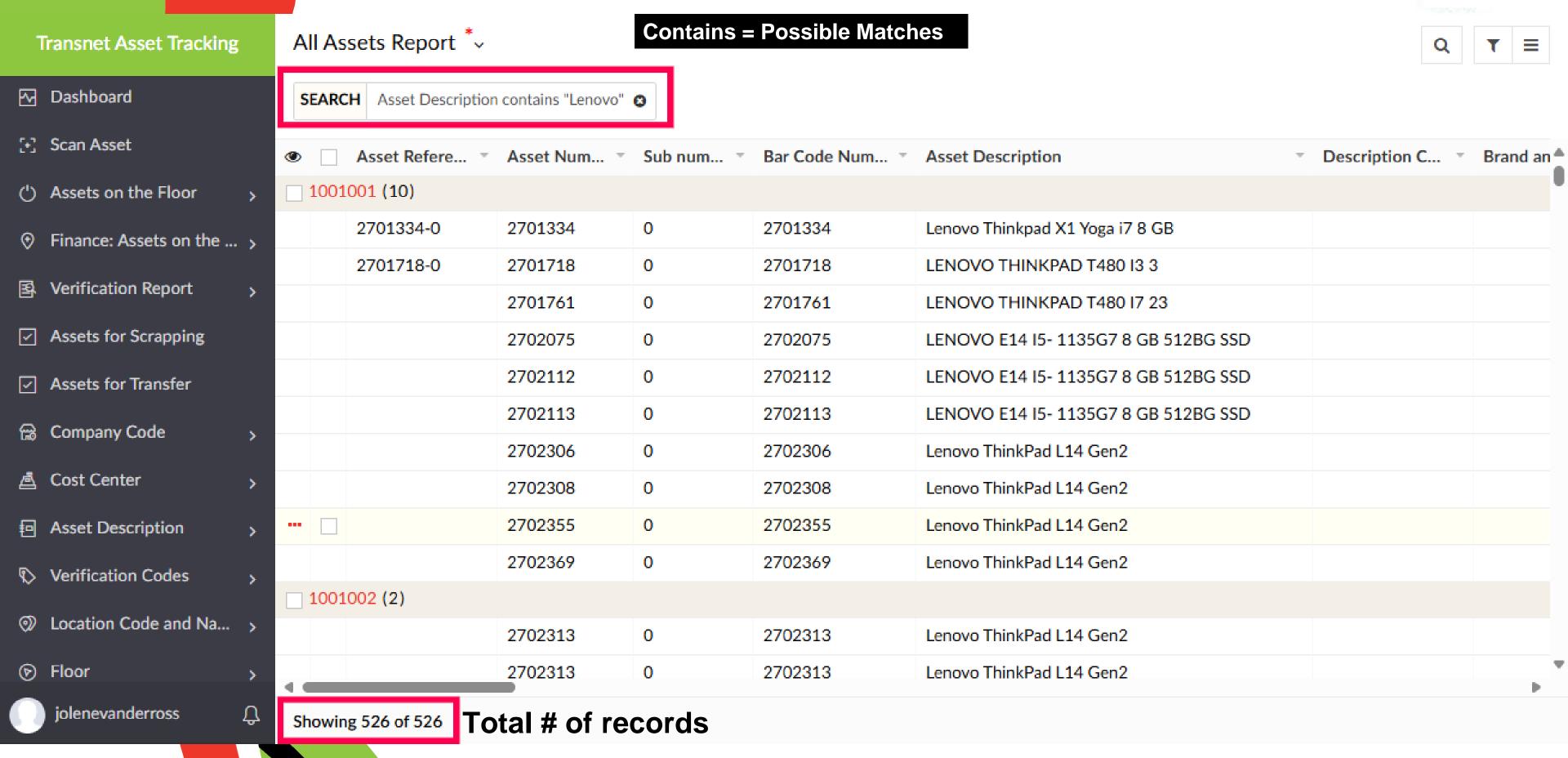
Define search criteria e.g.: Asset Description column contains "Lenovo"



Transnet Asset Tracking	All Assets F	Report * _~		Contains =	Possible Match	ies	Search ×
Dashboard Dashboa	Asset	Refere	Asset Num	Sub num 🔻	Bar Code Num 🔻	Asset Description	Asset Reference
[•] Scan Asset	_ 1001001 (2	3)					Accet Number
L's Scall Asset	2701	334-0	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB	Asset Number
() Assets on the Floor >	2701	658-0	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia De	Sub number
	2701	659-0	2701659	0	2701659	CBU Apple pencil 2nd generation	Bar Code Number
国 Verification Report >	2701	718-0	2701718	0	2701718	LENOVO THINKPAD T480 I3 3	✓ Asset Description
			2701761	0	2701761	LENOVO THINKPAD T480 I7 23	7 isset Beschiption
 Assets for Scrapping 			2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512	Contains
Assets for Transfer			2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512	Lenovo
☐ Company Code >			2702113	0	2702113	LENOVO E14 I5- 1135G7 8 GB 512	Lenovo
_ Cost Center >			2300269	0	2300269	Supply & fit 55 inch glass wall mount	
E Cost Center >			2702306	0	2702306	Lenovo ThinkPad L14 Gen2	Brand and Model
Asset Description >			2300277	0	2300277	Supply & fit 55 inch glass wall mount	
∇erification Codes →			2702308	0	2702308	Lenovo ThinkPad L14 Gen2	Serial Number:
Location Code and Na >			2700834	0	2700834	HP 150 Mobile printer	Custodian
			2702355	0	2702355	Lenovo ThinkPad L14 Gen2	
	4						
jolenevanderross 🚨	Showing 1000) of ###					Search

Define search criteria e.g.: Asset Description column contains "Lenovo"





Define search criteria e.g.: Asset Description column IS "Lenovo ThinkPad L14 Gen 2"



Transnet Asset Tracking	All As	ssets Report *\					Search ×
Dashboard Dashboa	● □	Asset Refere	Asset Num	Sub num 🔻	Bar Code Num	Asset Description	Asset Reference
[•] Scan Asset	_ 1001	1001 (23)					Asset Number
[-] Jean Asset		2701334-0	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB	Asset Nullibel
(Assets on the Floor	>	2701658-0	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia De	Sub number
	>	2701659-0	2701659	0	2701659	CBU Apple pencil 2nd generation	Bar Code Number
Verification Report		2701718-0	2701718	0	2701718	LENOVO THINKPAD T480 I3 3	✓ Asset Description
			2701761	0	2701761	LENOVO THINKPAD T480 I7 23	Asset Description
✓ Assets for Scrapping			2702075	0	2702075	LENOV Is = Exact Matches	ls •
Assets for Transfer			2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512	Is
	>		2702113	0	2702113	LENOVO E14 I5- 1135G7 8 GB 512	Is Not
▲ Cost Center			2300269	0	2300269	Supply & fit 55 inch glass wall mount	Is Empty
E Cost Center	>		2702306	0	2702306	Lenovo ThinkPad L14 Gen2	Is Not Empty
Asset Description	>		2300277	0	2300277	Supply & fit 55 inch glass wall mount	Starts With
Nerification Codes	>		2702308	0	2702308	Lenovo ThinkPad L14 Gen2	Ends With
② Location Code and Na			2700834	0	2700834	HP 150 Mobile printer	
			2702355	0	2702355	Lenovo ThinkPad L14 Gen2	
	> 4		D				Court
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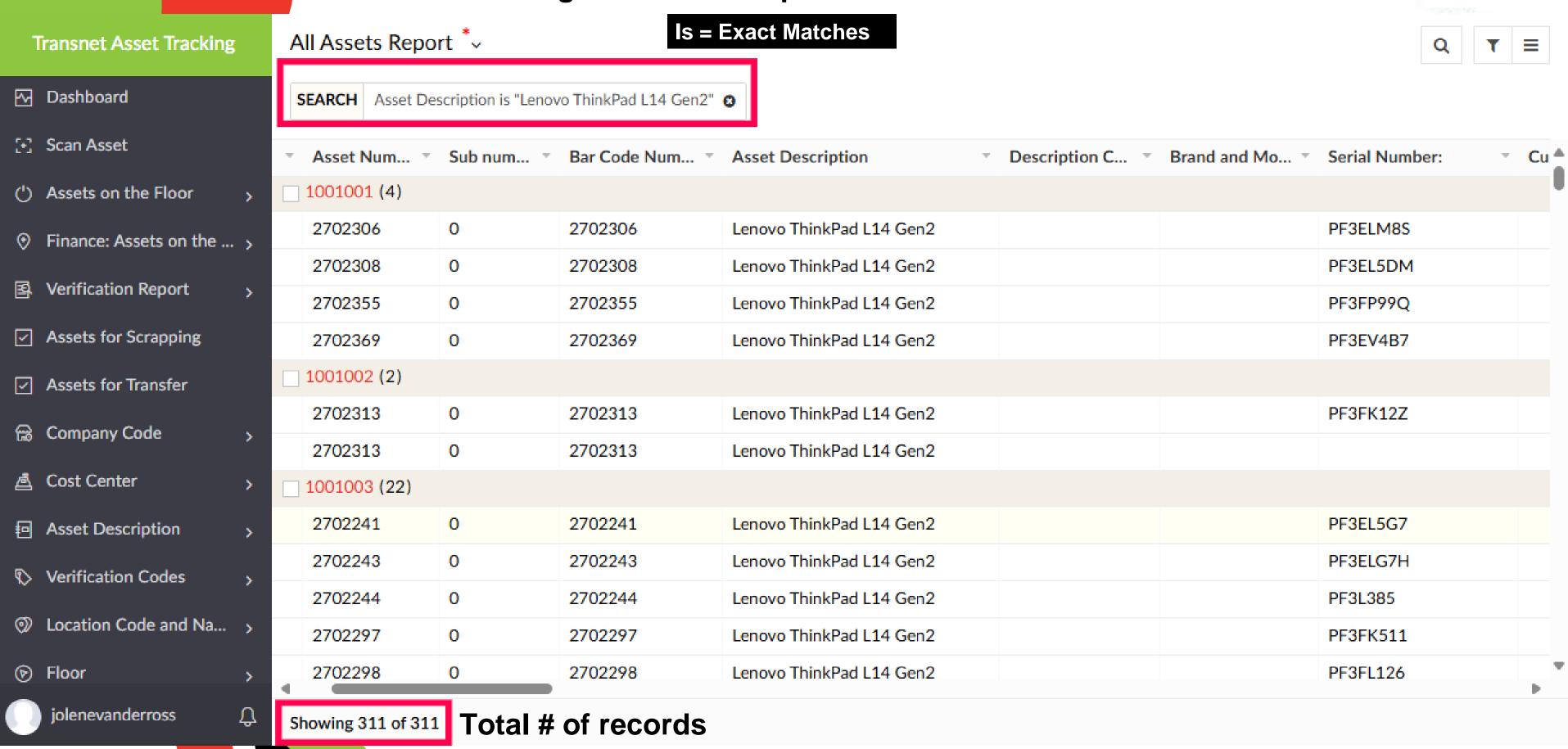
Define search criteria e.g.: Asset Description column IS "Lenovo ThinkPad L14 Gen 2"



Transnet Asset Tracking	All Assets Re	port *v	Is = Exa	act Matches		Search
Dashboard Dashboa	● ☐ Asset Re	efere Asset Num	Sub num 🔻	Bar Code Num •	Asset Description	Asset Reference
[+] Scan Asset	<u> </u>					Asset Number
[·] Scarrasce	2701334	4-0 2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB	Asset Nullibel
(Assets on the Floor >	2701658	8-0 2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia Do	Sub number
	2701659	9-0 2701659	0	2701659	CBU Apple pencil 2nd generation	Bar Code Number
国 Verification Report >	2701718	8-0 2701718	0	2701718	LENOVO THINKPAD T480 I3 3	✓ Asset Description
		2701761	0	2701761	LENOVO THINKPAD T480 I7 23	
✓ Assets for Scrapping		2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512	ls ▼
Assets for Transfer		2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512	Lenovo ThinkPad L14 Gen2
☐ Company Code >		2702113	0	2702113	LENOVO E14 I5- 1135G7 8 GB 512	Lenovo ThinkPad L14 Gen2
		2300269	0	2300269	Supply & fit 55 inch glass wall mount	Description Code
A cost center		2702306	0	2702306	Lenovo ThinkPad L14 Gen2	Brand and Model
Asset Description >		2300277	0	2300277	Supply & fit 55 inch glass wall mount	
∇ Verification Codes > → → → → → → → → → → → → → → → → → →		2702308	0	2702308	Lenovo ThinkPad L14 Gen2	Serial Number:
Location Code and Na >		2700834	0	2700834	HP 150 Mobile printer	Custodian
		2702355	0	2702355	Lenovo ThinkPad L14 Gen2	
	4					Comb
jolenevanderross Q	Showing 1000 of	###				Search

Define search criteria e.g.: Asset Description column IS "Lenovo ThinkPad L14 Gen 2"





Search each Column (Quick search)



All Assets Report * **Transnet Asset Tracking** Description C... Brand and Mo... Asset Description Serial Number: Asset Num... Sub num... Bar Code Num... ✓ Dashboard Search [+] Scan Asset 2701334 0 2701334 2701334000 Sort by Ascending Assets on the Floor 2701658 2701658 3587180949672 0 Sort by Descending 2701659 2701659 SGQXZ3V5YJKN Finance: Assets on the ... > 0 Group by Ascending 2701718 2701718 0 PF1NNMYS Verification Report Group by Descending 2701761 2701761 0 PF1NDHA6 Assets for Scrapping 2702075 0 2702075 PF3DTYDK Hide Column Assets for Transfer 2702112 2702112 LENOVO E14 I5- 1135G7 8 GB 512BG SSD PF3DV05T 0 2702113 LENOVO E14 I5- 1135G7 8 GB 512BG SSD PF3ERJWK 2702113 0 Company Code 2300269 2300269 0 Supply & fit 55 inch glass wall mount board 23002690000 Cost Center 2702306 2702306 Lenovo ThinkPad L14 Gen2 PF3ELM8S 0 Asset Description 2300277 2300277 0 Supply & fit 55 inch glass wall mount board 23002770000 2702308 2702308 Lenovo ThinkPad L14 Gen2 PF3EL5DM 0 ∇ Verification Codes 2700834 0 2700834 HP 150 Mobile printer MY57YC102F Location Code and Na... > 2702355 2702355 Lenovo ThinkPad L14 Gen2 PF3FP99Q 0

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Floor

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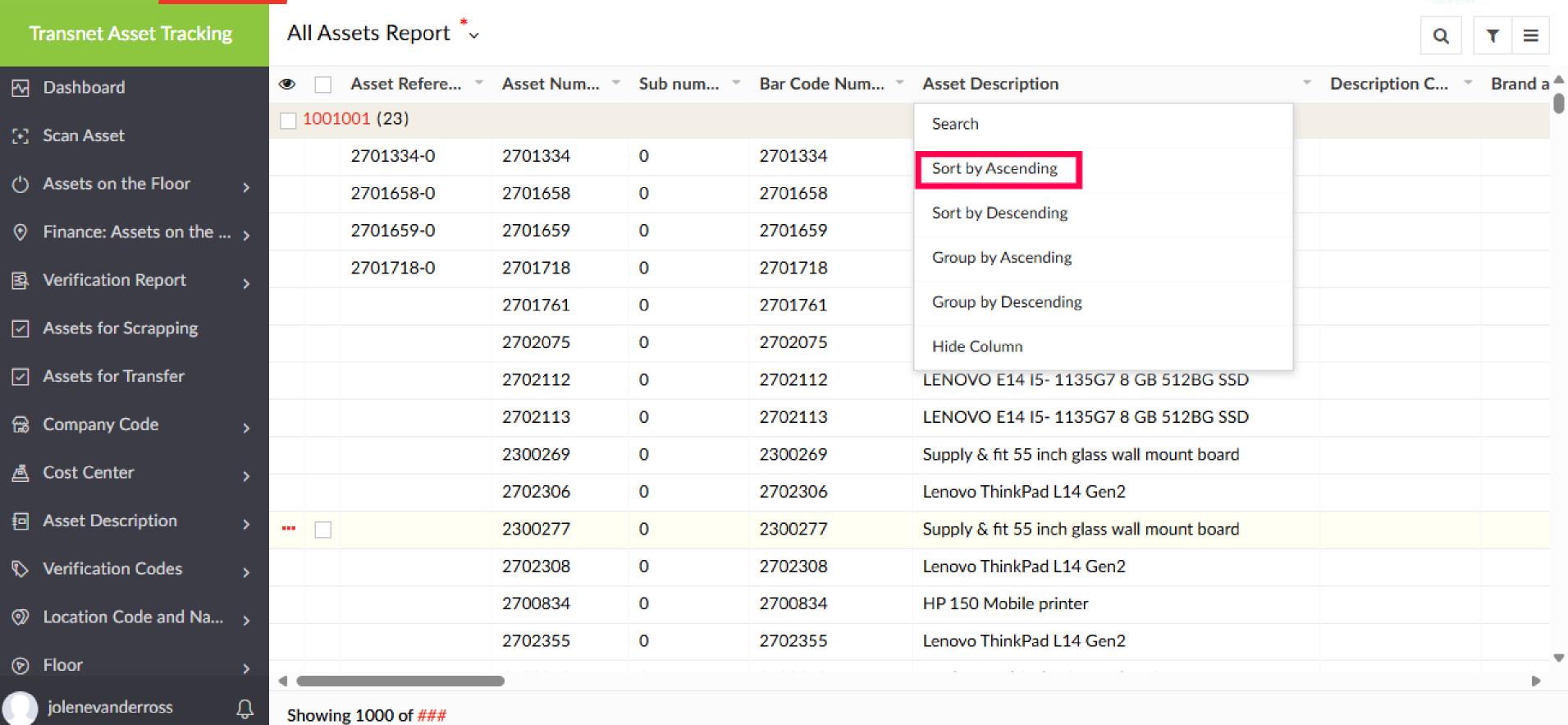
Search each Column (Quick search)



Transnet Asset Tracking	All Assets Re	port *v				Search ×
Dashboard Dashboa	Asset Num	Sub num 🔻	Bar Code Num	Asset Description	Description	✓ Asset Description
Scan Asset Scan Asset						
	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB		Contains
() Assets on the Floor >	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia Derby)		
	2701659	0	2701659	CBU Apple pencil 2nd generation		
图 Verification Report >	2701718	0	2701718	LENOVO THINKPAD T480 I3 3		☐ Description Code
	2701761	0	2701761	LENOVO THINKPAD T480 I7 23		Brand and Model
✓ Assets for Scrapping	2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		Serial Number:
Assets for Transfer	2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		Serial Nulliber.
☐ Company Code >	2702113	0	2702113	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		Custodian
_ Cost Center >	2300269	0	2300269	Supply & fit 55 inch glass wall mount board		Cost Center
E cost center	2702306	0	2702306	Lenovo ThinkPad L14 Gen2		Division Level 1
Asset Description >	2300277	0	2300277	Supply & fit 55 inch glass wall mount board		
∇erification Codes →	2702308	0	2702308	Lenovo ThinkPad L14 Gen2		Division Level 2
Location Code and Na >	2700834	0	2700834	HP 150 Mobile printer		Asset Class
	2702355	0	2702355	Lenovo ThinkPad L14 Gen2		
	4	-				
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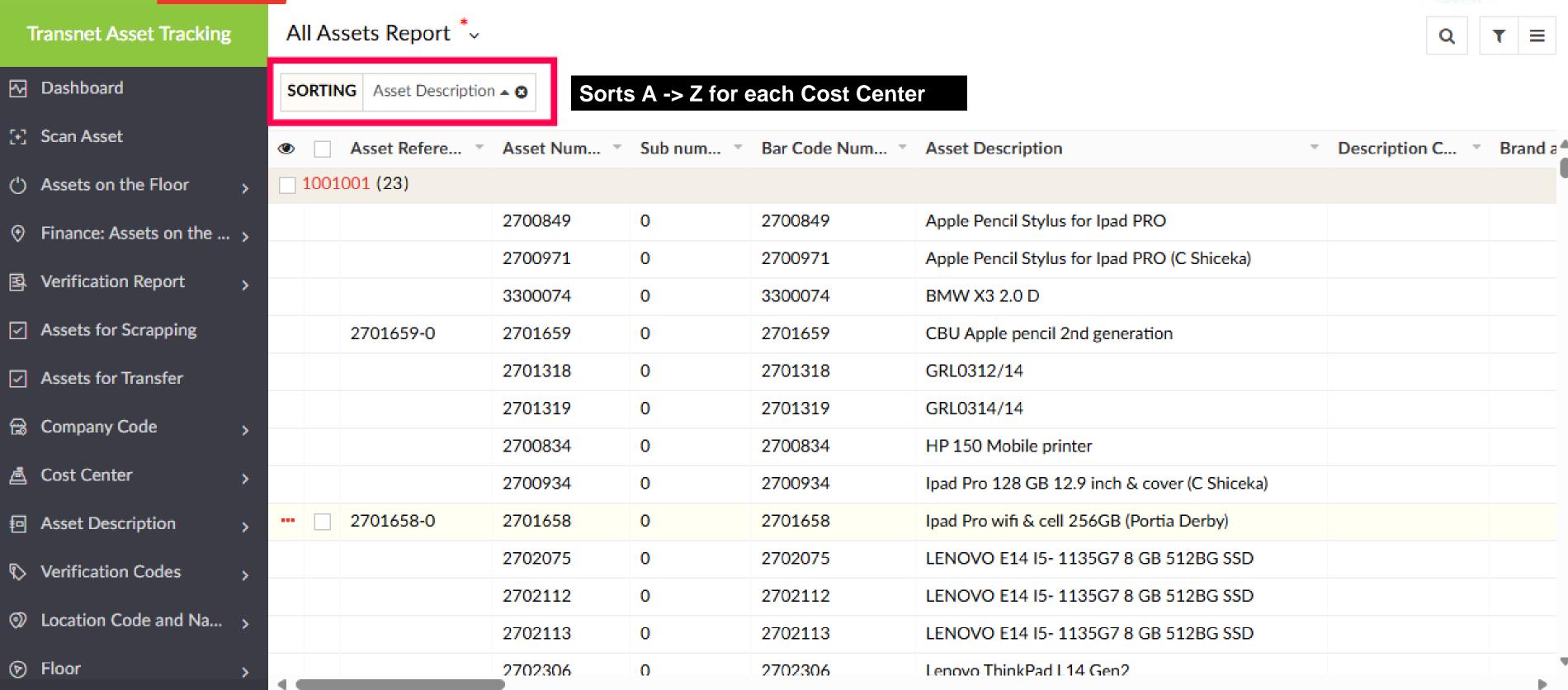
Sort each Column (Ascending A -> Z)





Sort each Column (Ascending A -> Z)





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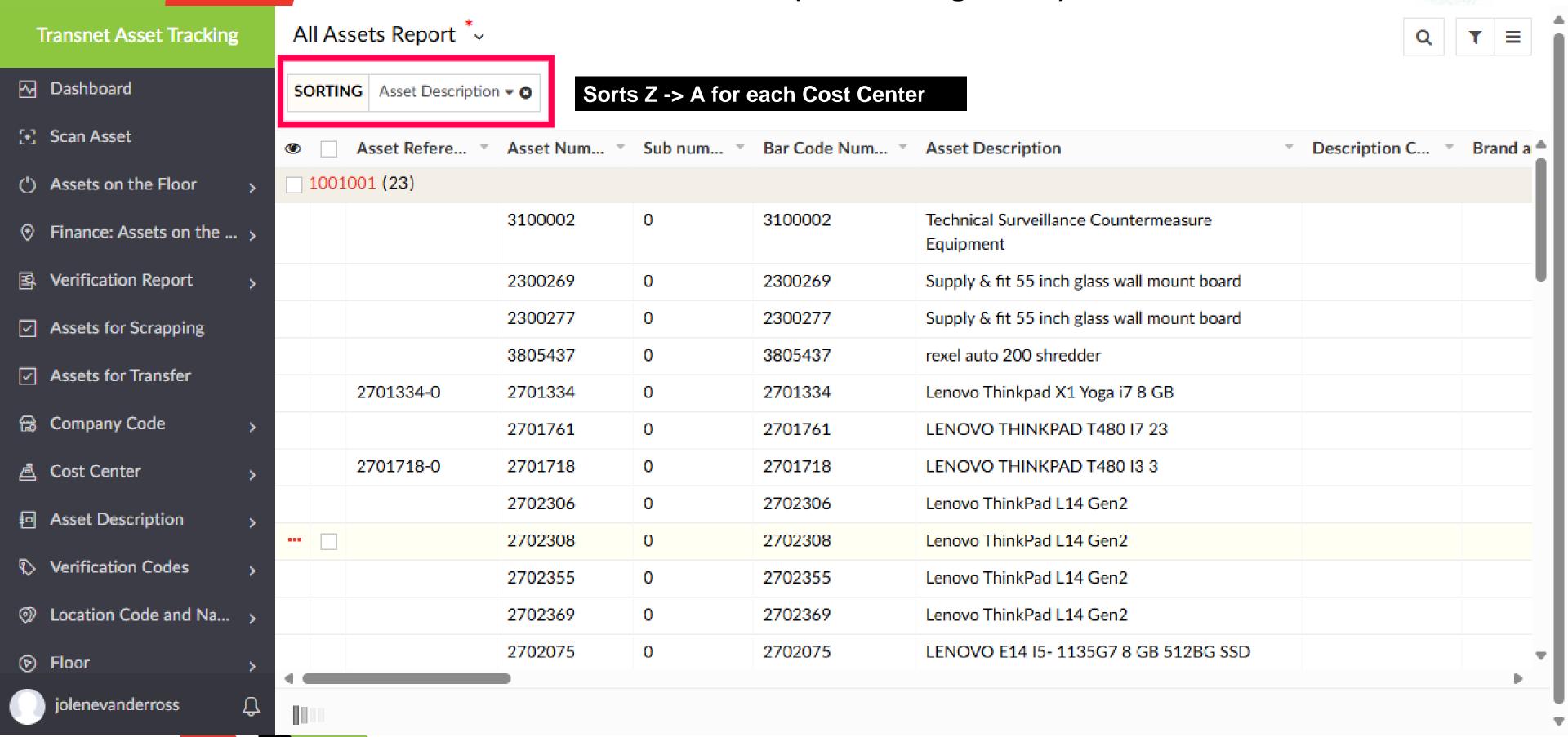
Sort each Column (Descending Z -> A)



Transnet Asset Tracking	All As	ssets Report *\					Q	T	≡
Dashboard Dashboa	• 🗆	Asset Refere	Asset Num	Sub num 🔻	Bar Code Num	Asset Description	Description C	Bra	and a
[+] Scan Asset	<u> </u>	1001 (23)				Search			
L'3 Scarrasce		2701334-0	2701334	0	2701334	Sort by Ascending			
() Assets on the Floor >		2701658-0	2701658	0	2701658				
		2701659-0	2701659	0	2701659	Sort by Descending			
国 Verification Report >		2701718-0	2701718	0	2701718	Group by Ascending			
_			2701761	0	2701761	Group by Descending			
✓ Assets for Scrapping			2702075	0	2702075	Hide Column			
Assets for Transfer			2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512BG SSD			
☐ Company Code >	>		2702113	0	2702113	LENOVO E14 I5- 1135G7 8 GB 512BG SSD			
			2300269	0	2300269	Supply & fit 55 inch glass wall mount board			
			2702306	0	2702306	Lenovo ThinkPad L14 Gen2			
Asset Description >	·		2300277	0	2300277	Supply & fit 55 inch glass wall mount board			
∇ Verification Codes →	>		2702308	0	2702308	Lenovo ThinkPad L14 Gen2			
Location Code and Na >			2700834	0	2700834	HP 150 Mobile printer			
			2702355	0	2702355	Lenovo ThinkPad L14 Gen2			_
	-								•
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Sort each Column (Descending Z -> A)





Group each Column (Ascending A -> Z)



All Assets Report * **Transnet Asset Tracking** Asset Refere... Asset Num... Sub num... Bar Code Num... Asset Description Description C... Brand a ✓ Dashboard 1001001 (23) Search Scan Asset 2701334-0 2701334 0 2701334 Sort by Ascending (') Assets on the Floor 2701658-0 2701658 2701658 0 Sort by Descending 2701659-0 2701659 2701659 Finance: Assets on the ... > 0 Group by Ascending 2701718 2701718-0 2701718 0 Verification Report Group by Descending 2701761 0 2701761 Assets for Scrapping 2702075 0 2702075 Hide Column Assets for Transfer 2702112 2702112 LENOVO E14 I5- 1135G7 8 GB 512BG SSD 0 2702113 2702113 LENOVO E14 I5- 1135G7 8 GB 512BG SSD 0 Company Code 2300269 2300269 0 Supply & fit 55 inch glass wall mount board Cost Center 2702306 Lenovo ThinkPad L14 Gen2 2702306 0 Asset Description 2300277 2300277 Supply & fit 55 inch glass wall mount board 0 2702308 2702308 Lenovo ThinkPad L14 Gen2 0 ∇ Verification Codes 2700834 0 2700834 HP 150 Mobile printer Location Code and Na... > 2702355 0 2702355 Lenovo ThinkPad L14 Gen2 Floor jolenevanderross

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Group each Column (Ascending A -> Z)





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All Assets Report *~ **Transnet Asset Tracking** Asset Refere...

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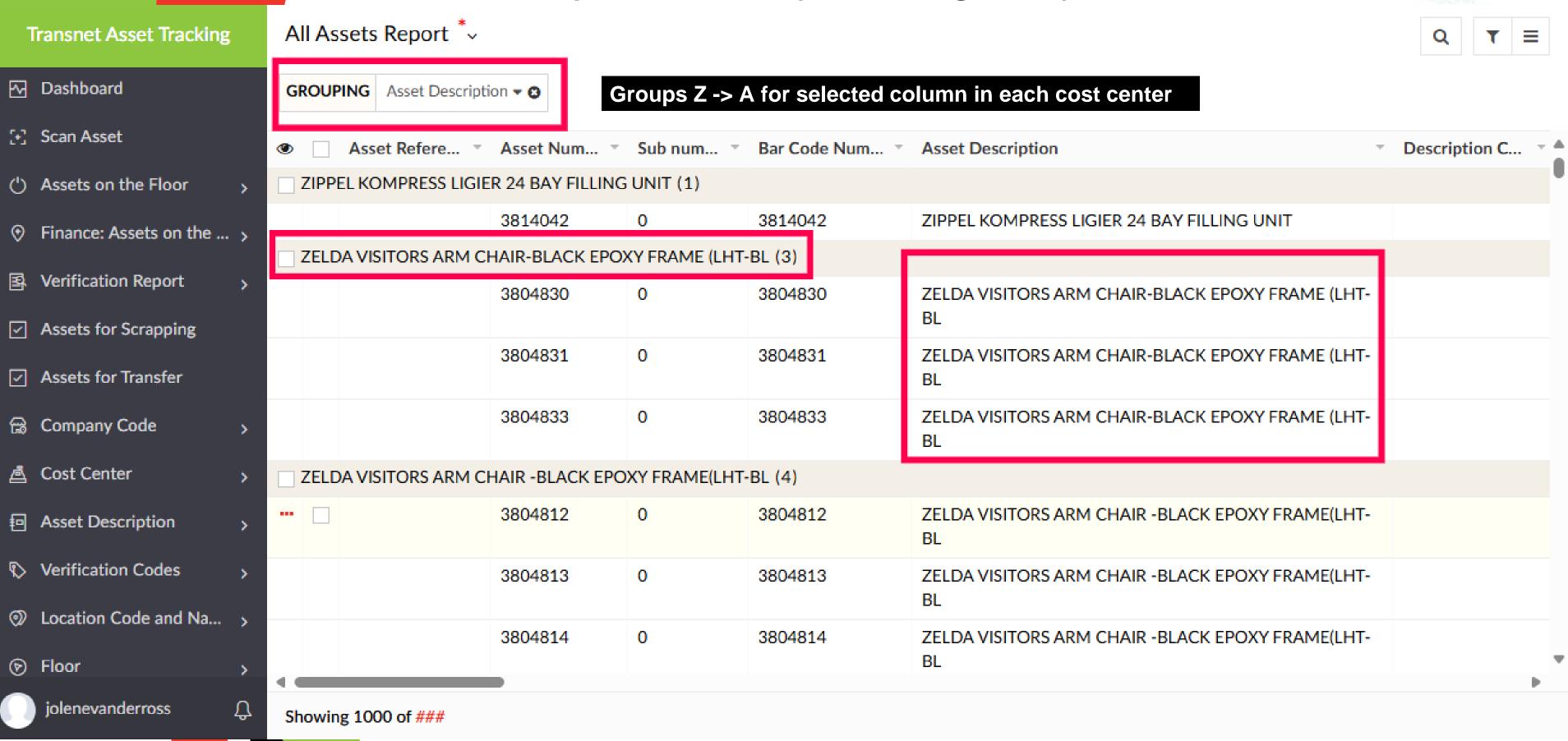
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Group each Column (Descending Z -> A)





Hide Column



All Assets Report *\sim \cdots Transnet Asset Tracking

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№	Dashboard	• _	Asset Refere	Asset Num	Sub num	Bar Code Num	Asset Description	Description C	Brand a
د ړې	Scan Asset	100°	1001 (23)				Search		•
F. 7	, Jean Asset		2701334-0	2701334	0	2701334	Sort by Ascending		
Q	Assets on the Floor	>	2701658-0	2701658	0	2701658			
•	Finance: Assets on the	>	2701659-0	2701659	0	2701659	Sort by Descending		
图	Verification Report		2701718-0	2701718	0	2701718	Group by Ascending		
				2701761	0	2701761	Group by Descending		
~	Assets for Scrapping			2702075	0	2702075	Hide Column		
V	Assets for Transfer			2702112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		
	Company Code	>		2702113	0	2702113	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		
a	Cook Contor			2300269	0	2300269	Supply & fit 55 inch glass wall mount board		
	Cost Center	>		2702306	0	2702306	Lenovo ThinkPad L14 Gen2		
•	Asset Description		1	2300277	0	2300277	Supply & fit 55 inch glass wall mount board		
₽	Verification Codes	>		2702308	0	2702308	Lenovo ThinkPad L14 Gen2		
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©) Floor	→							•
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Show / Hide Column



Transnet Asset Tracking

All Assets Report *~



₩	Dashboard		Asset Refere	Asset Num	Sub num 🔻	Bar Code Num	Asset Description	Description C	Brand a
543	Scan Asset		Show/Hide Columns						'
			Asset Reference	01334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB		
Q	Assets on the Floor	>	Accet Number	01658	0	2701658	Ipad Pro wifi & cell 256GB (Portia Derby)		
0	Finance: Assets on the	. >	Asset Number	01659	0	2701659	CBU Apple pencil 2nd generation		
图	Verification Report	>	Sub number	01718	0	2701718	LENOVO THINKPAD T480 I3 3		
	remidation Report		☑ Bar Code Number	01761	0	2701761	LENOVO THINKPAD T480 I7 23		
☑	Assets for Scrapping		Asset Description	02075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		
$\overline{\checkmark}$	Assets for Transfer		✓ Description Code	02112	0	2702112	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		
r R	Company Code	>		02113	0	2702113	LENOVO E14 I5- 1135G7 8 GB 512BG SSD		
			☑ Brand and Model	00269	0	2300269	Supply & fit 55 inch glass wall mount board		
≜	Cost Center	>	Serial Number:	02306	0	2702306	Lenovo ThinkPad L14 Gen2		
•	Asset Description	>	Custodian	00277	0	2300277	Supply & fit 55 inch glass wall mount board		
•	Verification Codes	>	Cost Center	02308	0	2702308	Lenovo ThinkPad L14 Gen2		
a	Location Code and No.		Done	00834	0	2700834	HP 150 Mobile printer		
②	Location Code and Na	>	Done	02355	0	2702355	Lenovo ThinkPad L14 Gen2		
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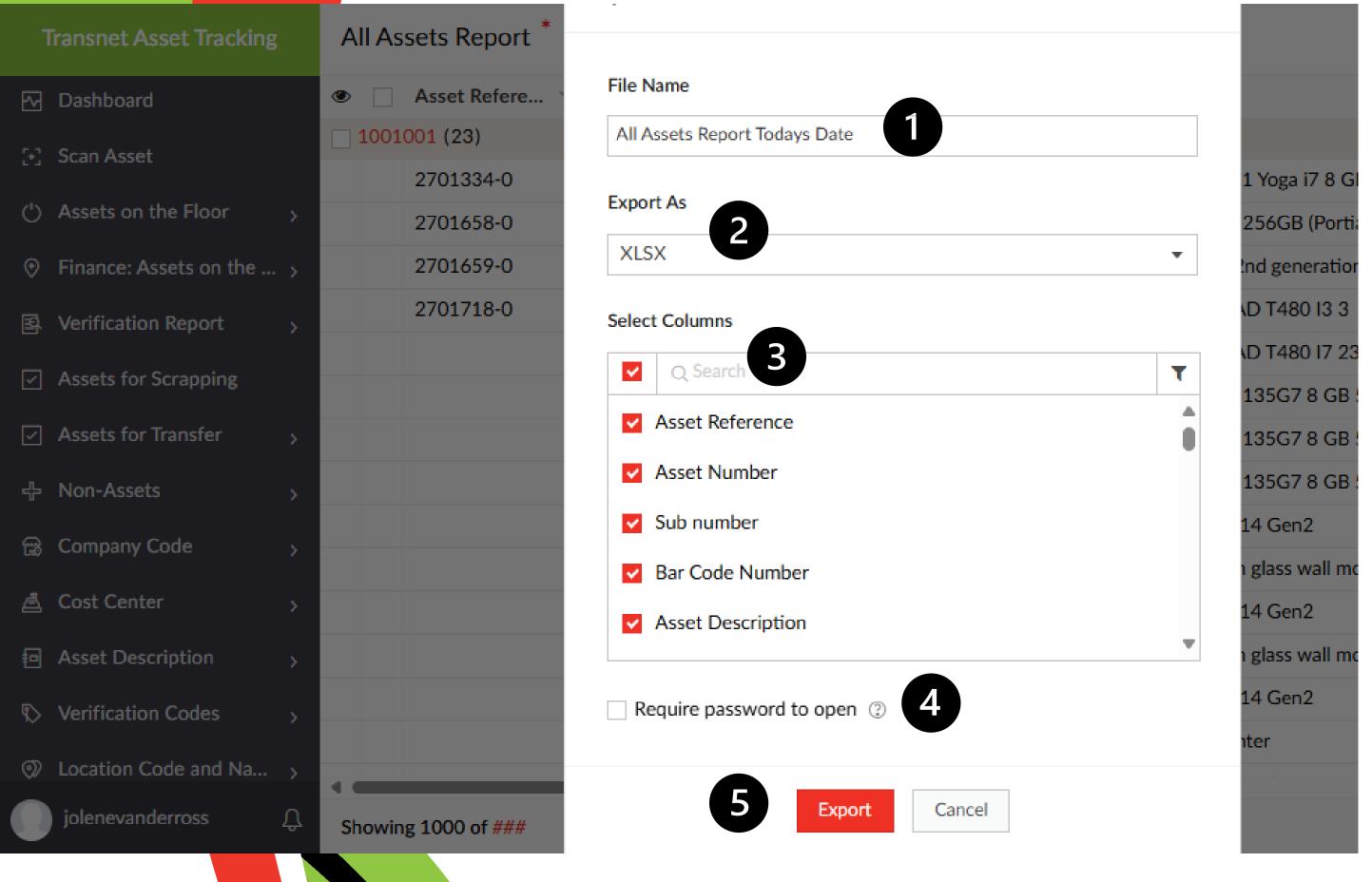
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Transnet Asset Tracking	All As	ssets Report *					Q	l T	≡
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		2701334-0	2701334	0	2701334	Lenovo Thinkpad X1 Yoga i7 8 GB			
(') Assets on the Floor >		2701658-0	2701658	0	2701658	Ipad Pro wifi & cell 256GB (Portia Derby)	Import Data		
		2701659-0	2701659	0	2701659	CBU Apple pencil 2nd generation	Export		-
国 Verification Report >		2701718-0	2701718	0	2701718	LENOVO THINKPAD T480 I3 3	XLSX		
			2701761	0	2701761	LENOVO THINKPAD T480 I7 23			
✓ Assets for Scrapping			2702075	0	2702075	LENOVO E14 I5- 1135G7 8 GB 512BG SSD	PDF		_
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♣ Non-Assets >			2702113	0	2702113	LENOVO E14 I5- 1135G7 8 GB 512BG SSD	XML		
_			2702306	0	2702306	Lenovo ThinkPad L14 Gen2	JSON		
☐ Company Code >			2300269	0	2300269	Supply & fit 55 inch glass wall mount board			
≜ Cost Center >			2702308	0	2702308	Lenovo ThinkPad L14 Gen2	CSV		
Asset Description >			2300277	0	2300277	Supply & fit 55 inch glass wall mount board	TSV		
∇ Verification Codes			2702355	0	2702355	Lenovo ThinkPad L14 Gen2			
Verification codes			2700834	0	2700834	HP 150 Mobile printer			
Location Code and Na >	4								•
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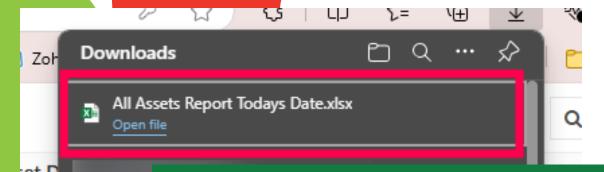
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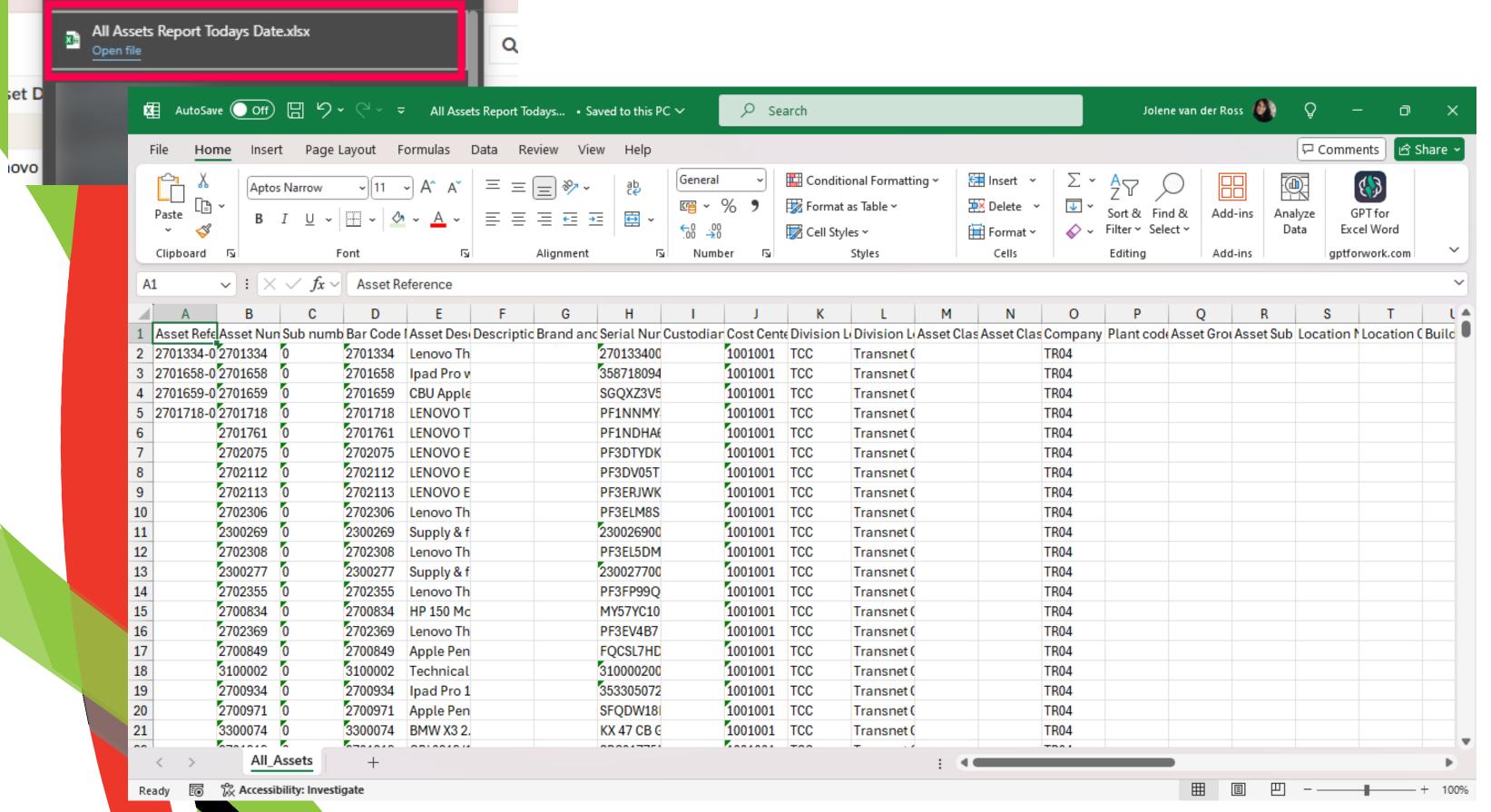
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- 3. Select/De-select Columns
- 4. Enable a Password (if required)
- 5. Export



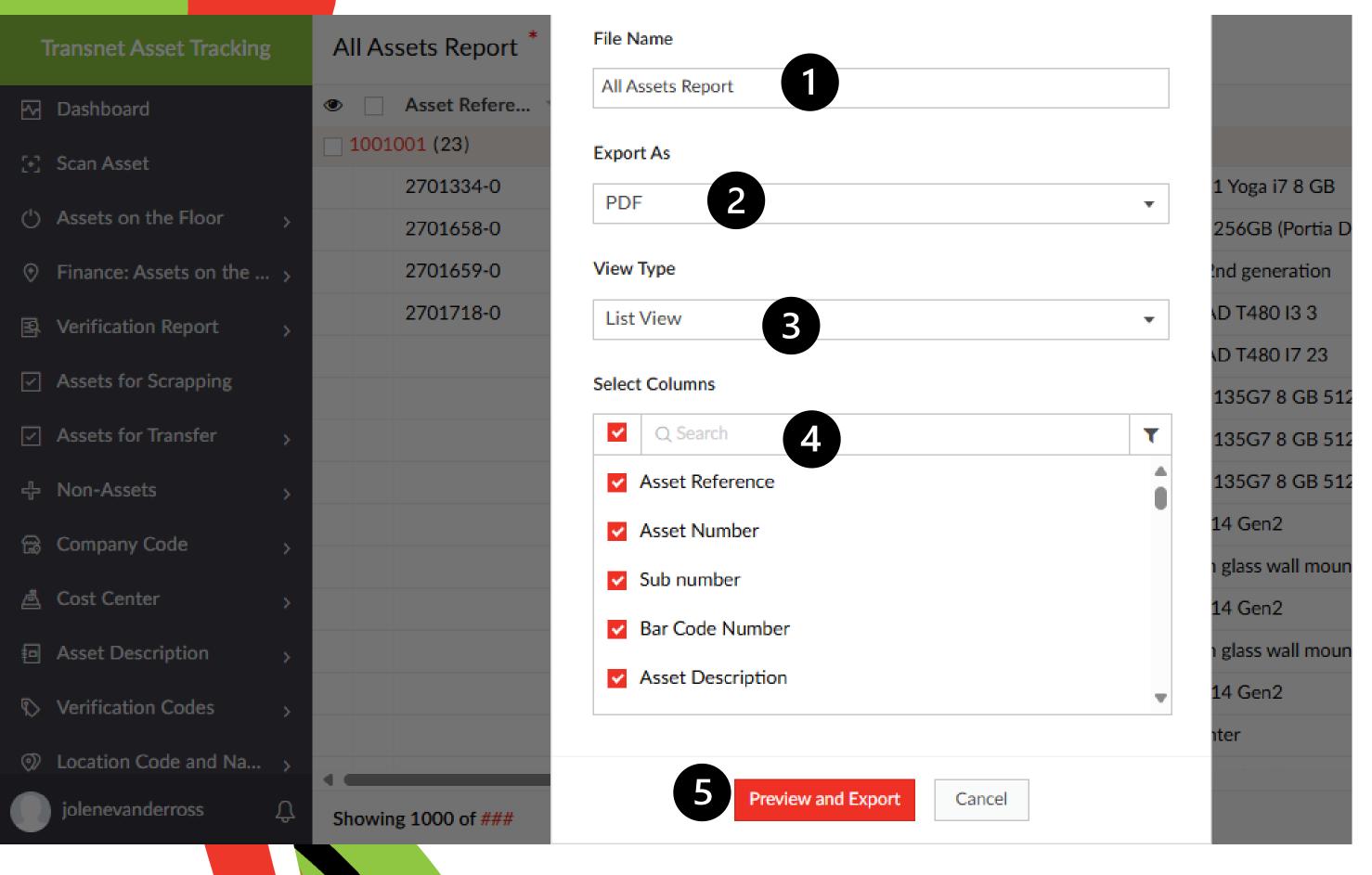
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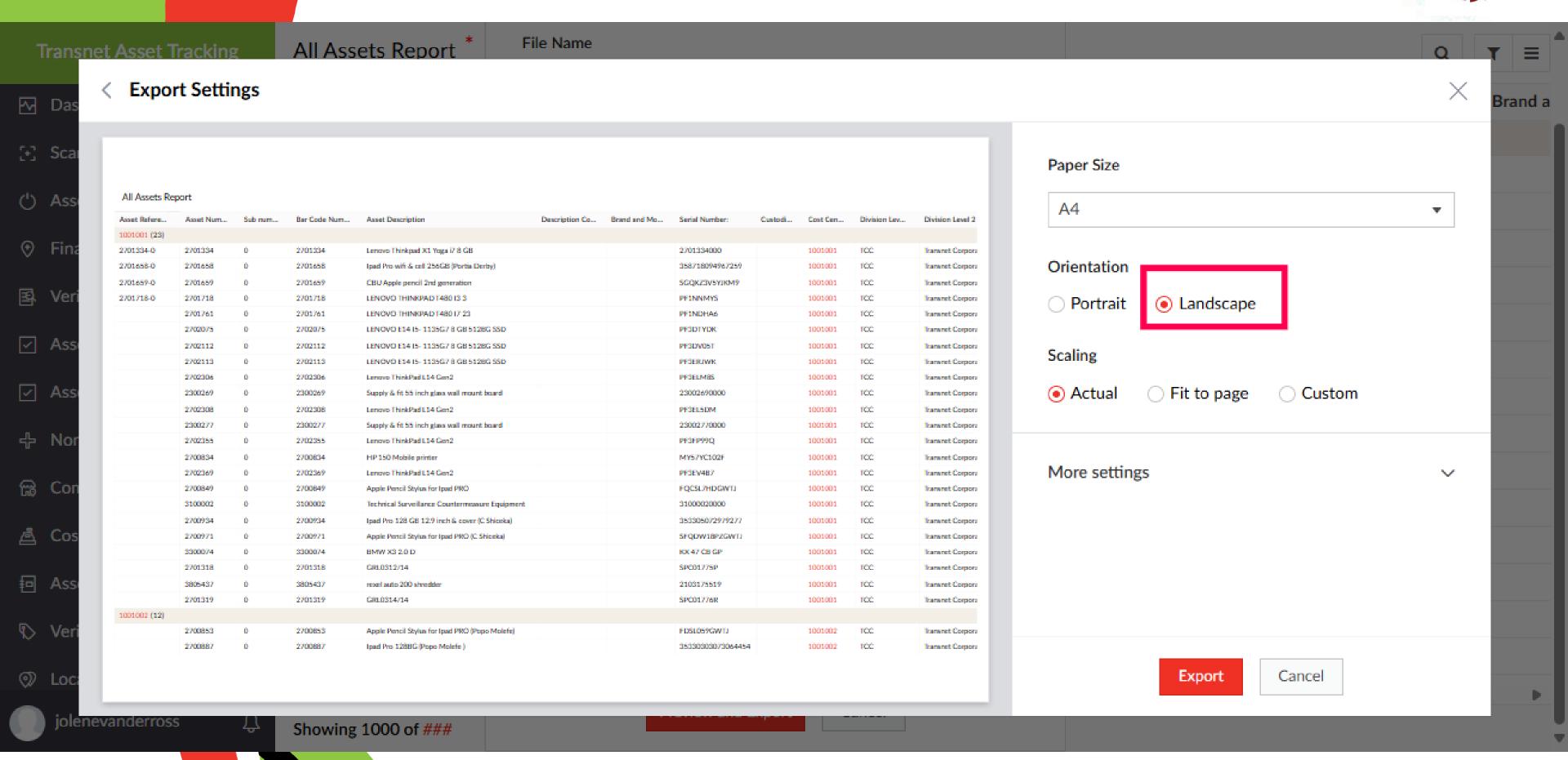


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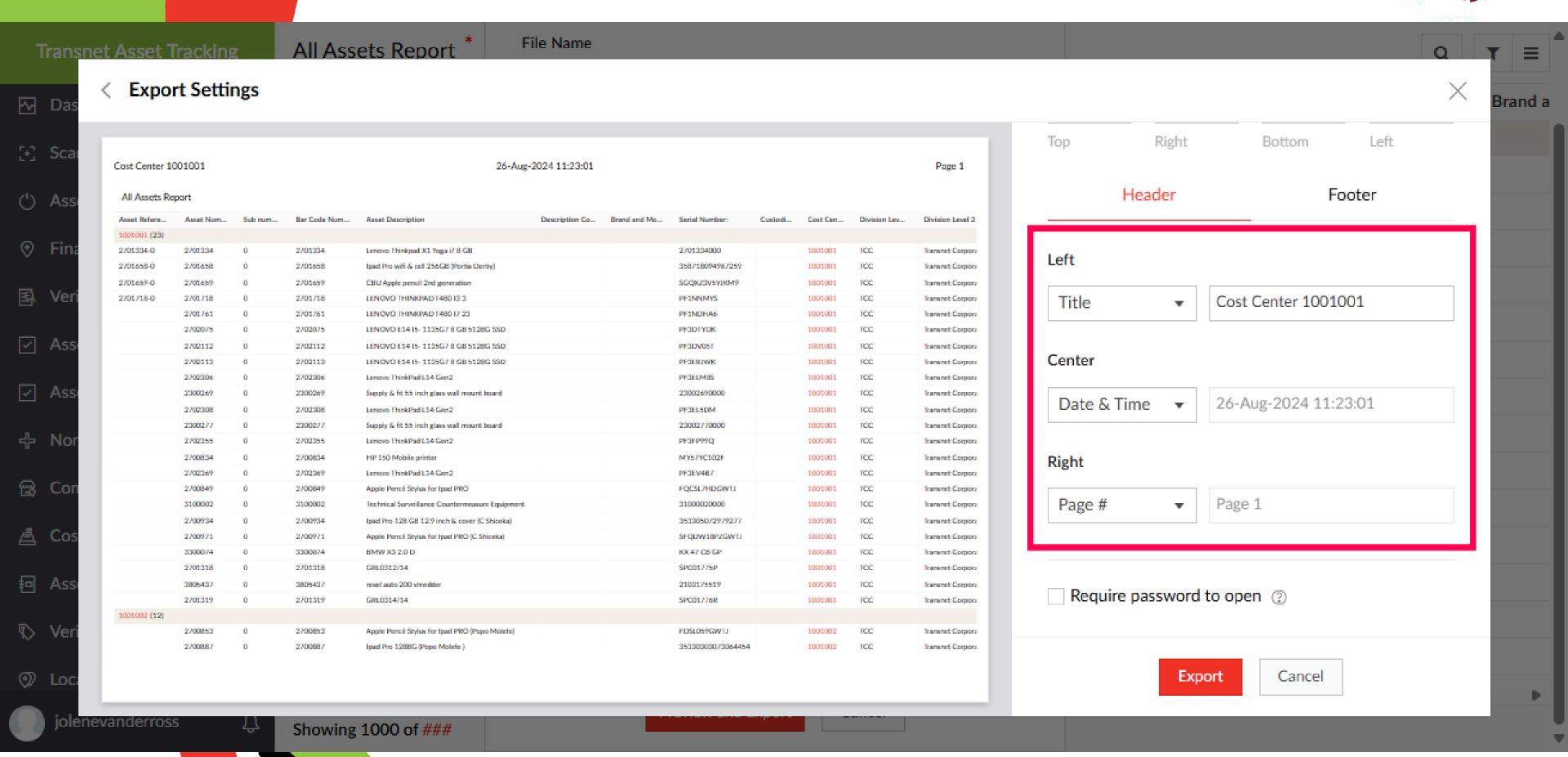
Export Report as List view PDF (with Columns)





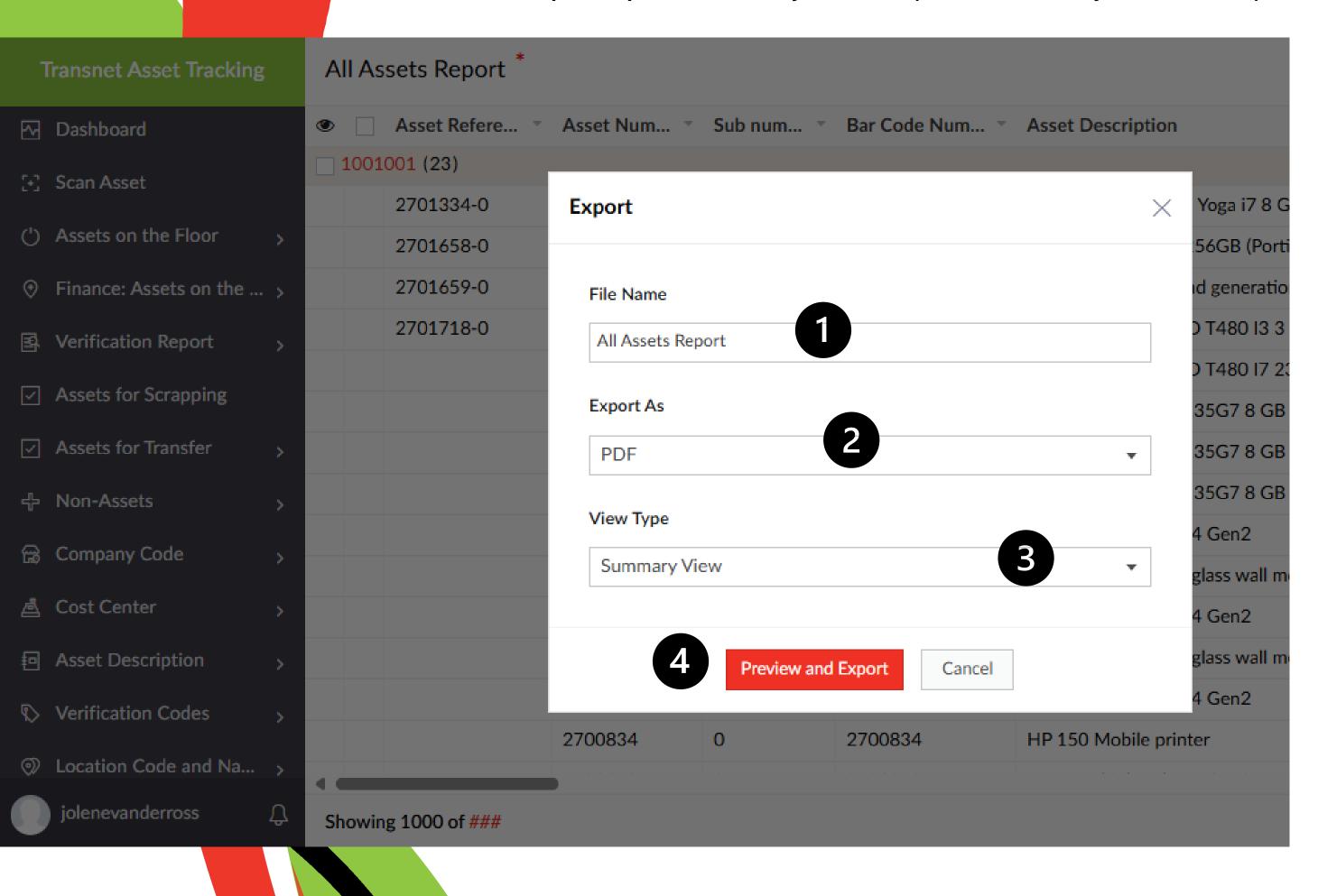
List view PDF (with Columns) – Amend the title & export





Export Report as Summary view PDF (Detailed summary of Each Asset)



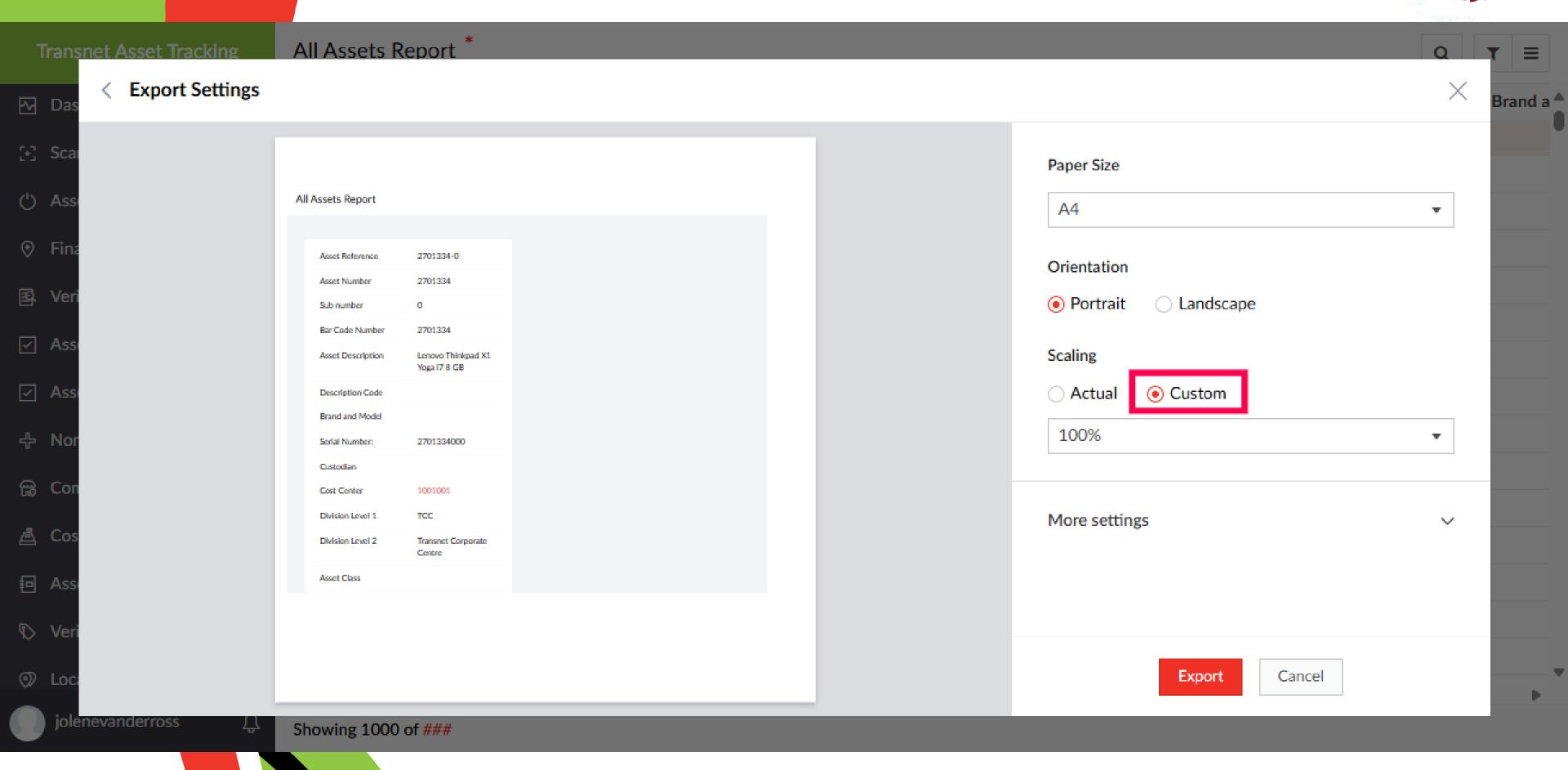


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- 3. Select Summary View
- 4. Export

Export Report as Summary view PDF (Detailed summary of Each Asset)





Summary view PDF (Detailed summary of the Asset) – Amend the title & export



