

ASSETTRACKING DESKTOP WEB APP

INTER-ODASSET

TRANSFER

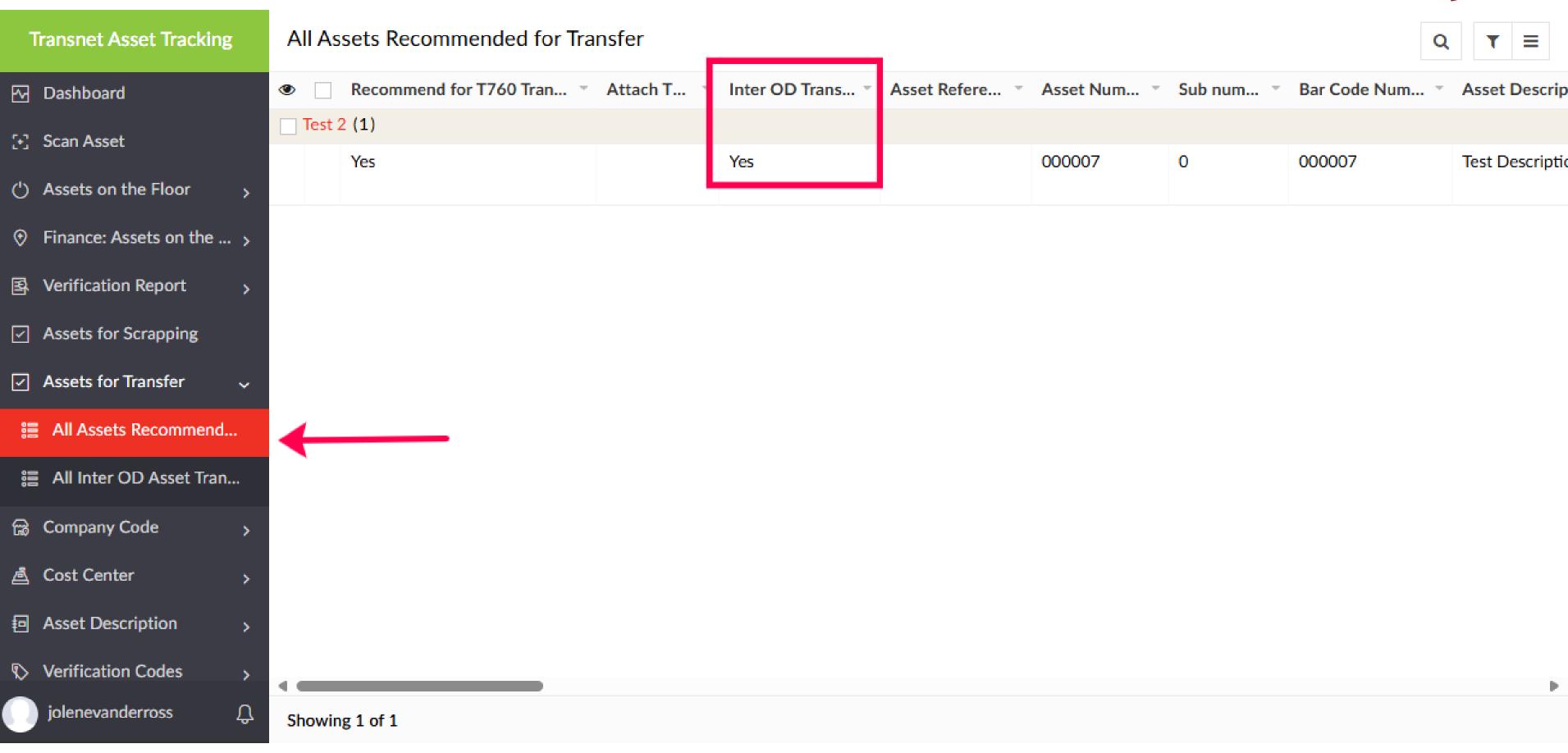
Select check box for inter OD transfer



Transnet Asset Tracking	Asset Details				
Dashboard Dashboa	Asset Description	ZIPPEL KOMPRESS LI ×	v	Bar Code Number	3814042
Scan Asset	Brand and Model			Sub number	0
() Assets on the Floor >	Diana and Model			Sub number	O .
				Serial Number:	
图 Verification Report >	Cost Center	1010561 ×	•		
✓ Assets for Scrapping	Recommend for T760 Transfer				
✓ Assets for Transfer	Attach T760	Select File	<u></u>		
☐ Company Code >	☐ Inter OD Transfer				
△ Cost Center >	Location Details				
Asset Description >					
∇erification Codes →	Location Code	-Select-	*		
Location Code and Na >	Building Name	-Select-	*		
	Room Number	-Select-	•		
jolenevanderross 🚨				 	

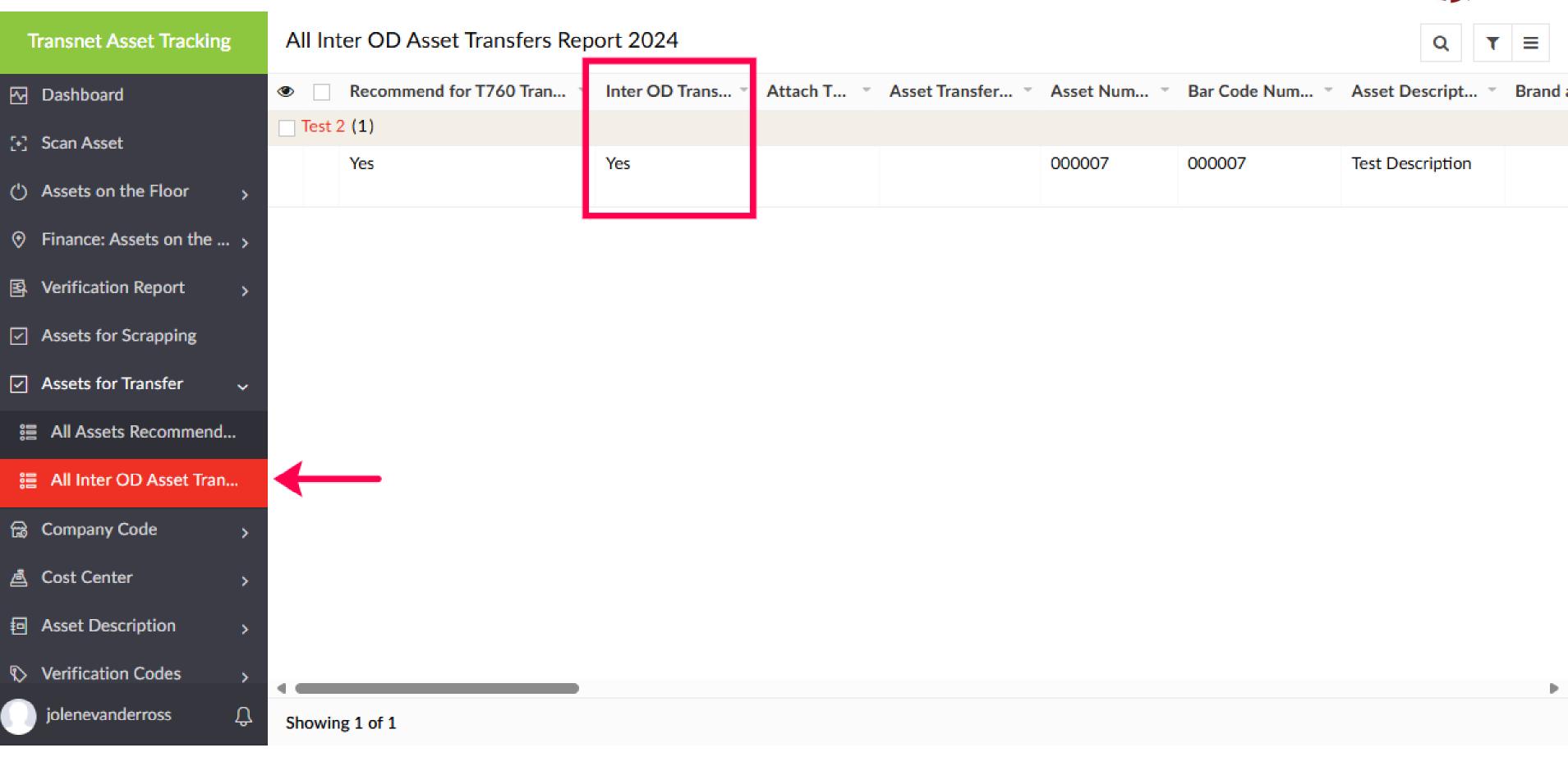
T760 Asset recommended for Transfer Action list on the menu options (All transfers)





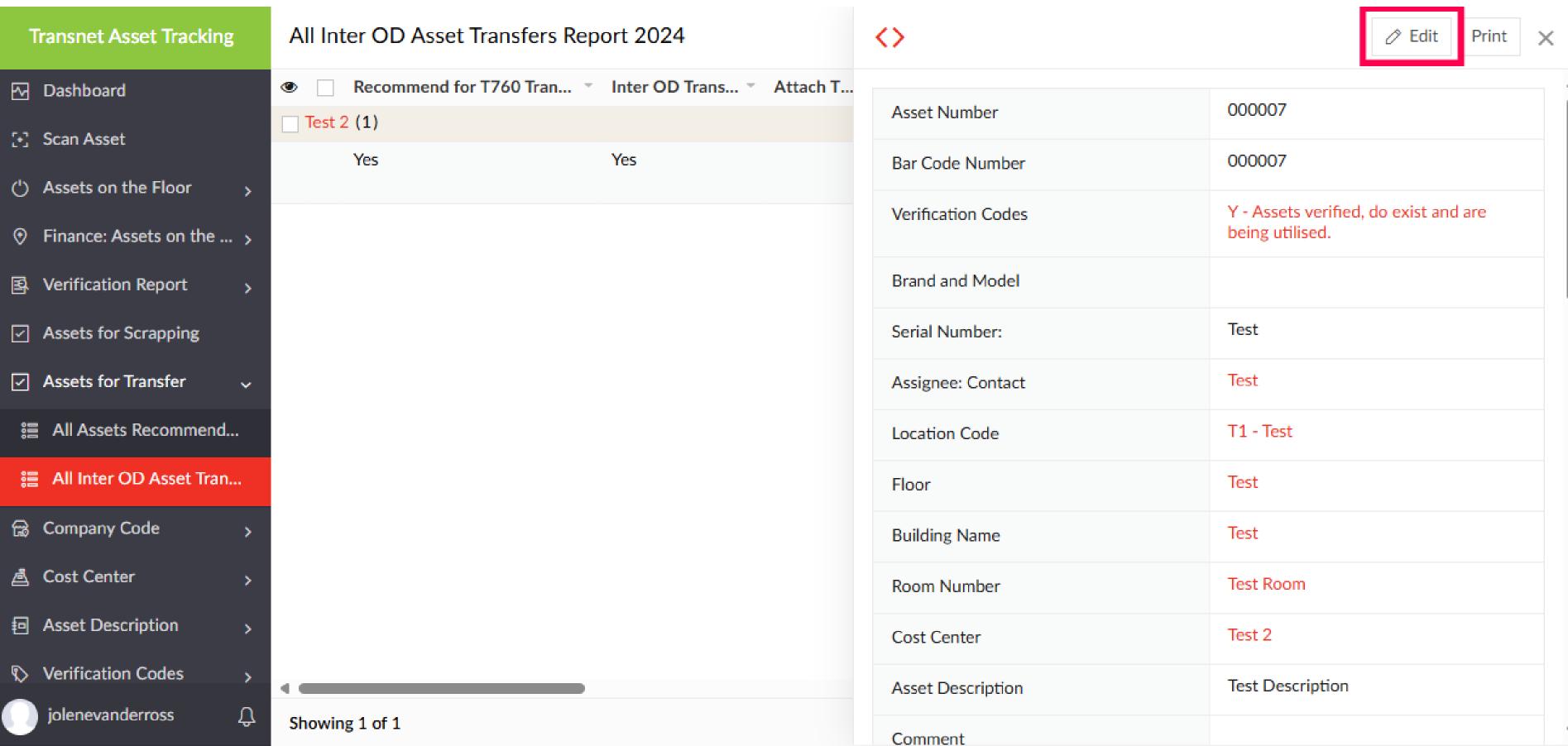
Inter OD Asset Transfer Action list (inter OD transfers only)





Select & Edit Asset





Attach Approved T760 Transfer Form



Transnet Asset Tracking	Asset Details				
✓ Dashboard					
[+] Scan Asset	Asset Description	Test Description	× Ψ	Bar Code Number	000007
(') Assets on the Floor >	Brand and Model			Sub number	0
				Serial Number:	Test
Verification Report >	Cost Conton	T- + 0			
✓ Assets for Scrapping	Cost Center	Test 2	X ¥		
	Recommend for T760 Transfer				
✓ Assets for Transfer ✓	Attach T760				
	Attach 1700	Select File	工		
# All Inter OD Asset Tran	✓ Inter OD Transfer				
G Company Code >	Location Details				
△ Cost Center >	Location Code	T1 - Test	× ▼		
Asset Description >	Building Name	Test	× •		
∇ Verification Codes →					
jolenevanderross 🗘	Room Number	Test Room	× •		

Ensure the Approved T760 Transfer Form is uploaded



Transnet Asset Tracking	<u> </u>	Asset Details					
Dashboard							
[+] Scan Asset		Asset Description	Test Description	× =		Bar Code Number	000007
(Assets on the Floor	>	Brand and Model				Sub number	0
→ Finance: Assets on the	· >					Serial Number:	Test
Verification Report	>	Cost Center	Test 2	× •			
✓ Assets for Scrapping		Recommend for T760 Transfer					
Assets for Transfer	~				1		
		Attach T760	T760_completed.pdf	×			
all Inter OD Asset Tran.		✓ Inter OD Transfer					
☐ Company Code	>	Location Details					
≜ Cost Center	>	Location Code	T1 - Test	× •			
Asset Description	>	Building Name	Test	× •			
Nerification Codes	>						
jolenevanderross	Д	Room Number	Test Room	× •			

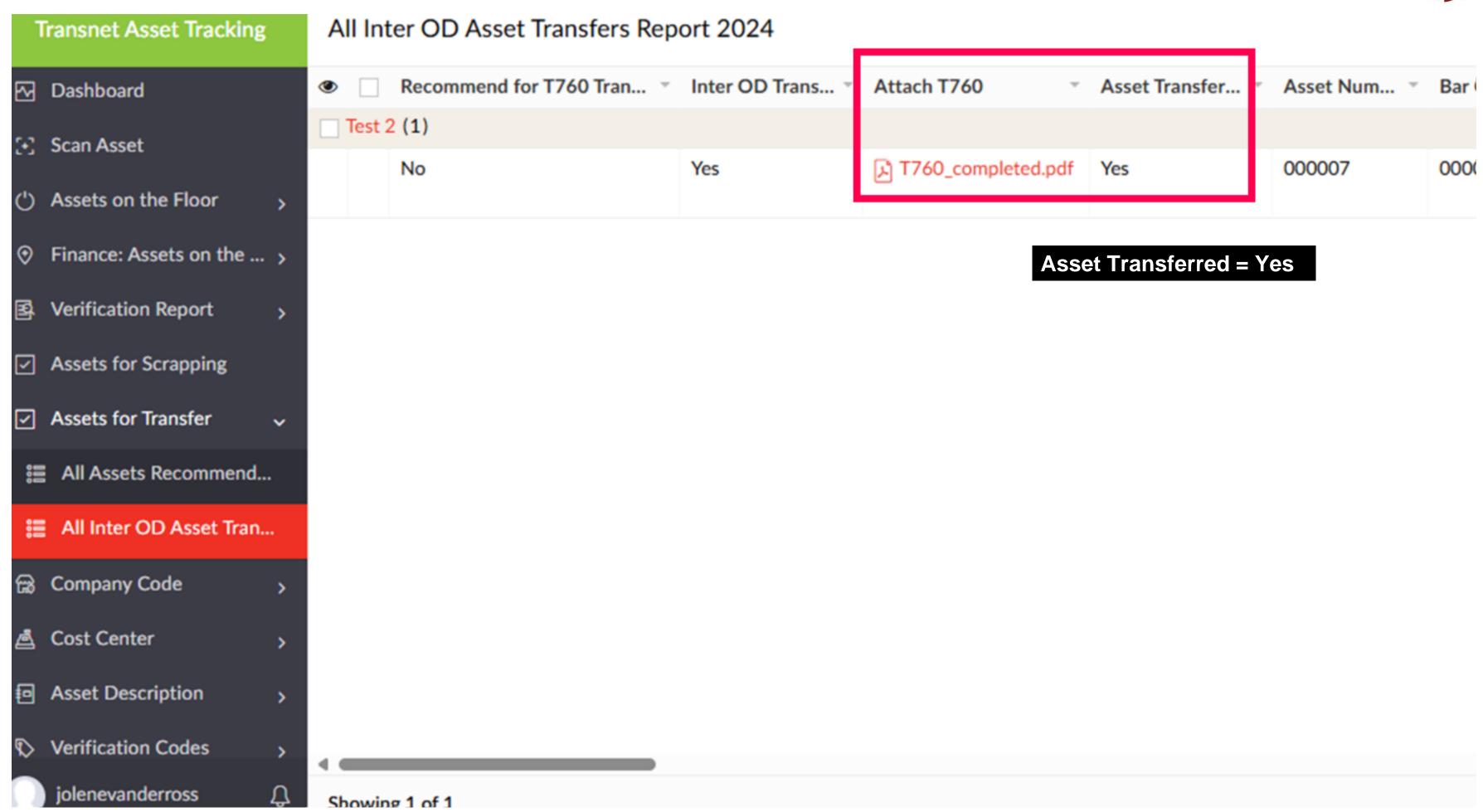
Click Update



Transnet Asset Tracking	New Asset Retirement Date	07-May-2029
✓ Dashboard	Reason	
[+] Scan Asset		Reason for Asset Retirement Date change
() Assets on the Floor	Full Asset Image	Select Image
	Barcode / Nameplate Image	Select Image
国 Verification Report	> Verified?	Yes
✓ Assets for Scrapping		○ No
Assets for Transfer		
	Verified By	ZA-eDge Staff × ▼
	Verified Date and Time:	02-May-2024 10:25:50
G Company Code	> Signature	1718189913607_signature.png [Change]
≜ Cost Center	Comment	
Asset Description	>	
Nerification Codes	>	Update Cancel
jolenevanderross	J	Opacie Carice

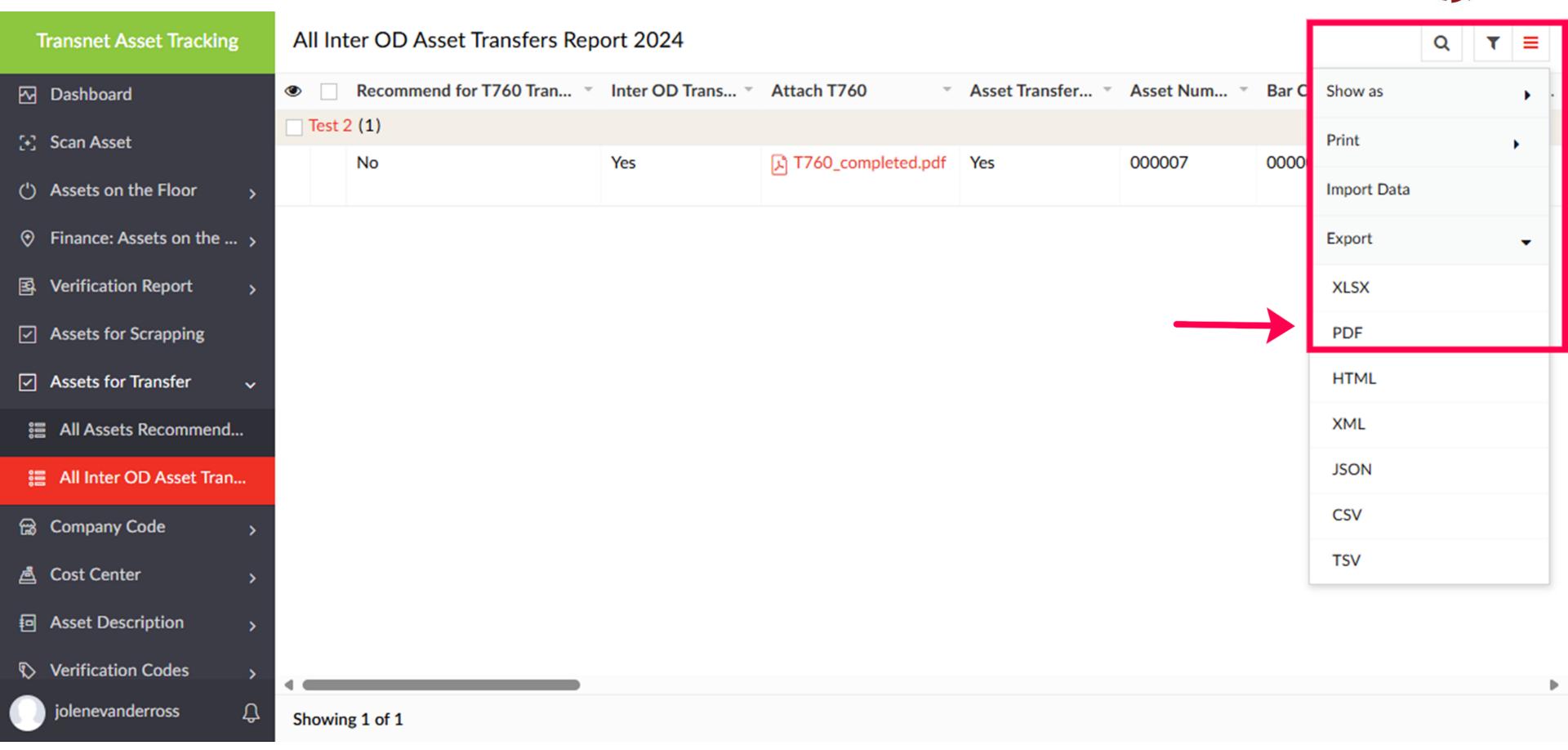
How to remove Assets from the system individually after Inter OD Transfer is completed





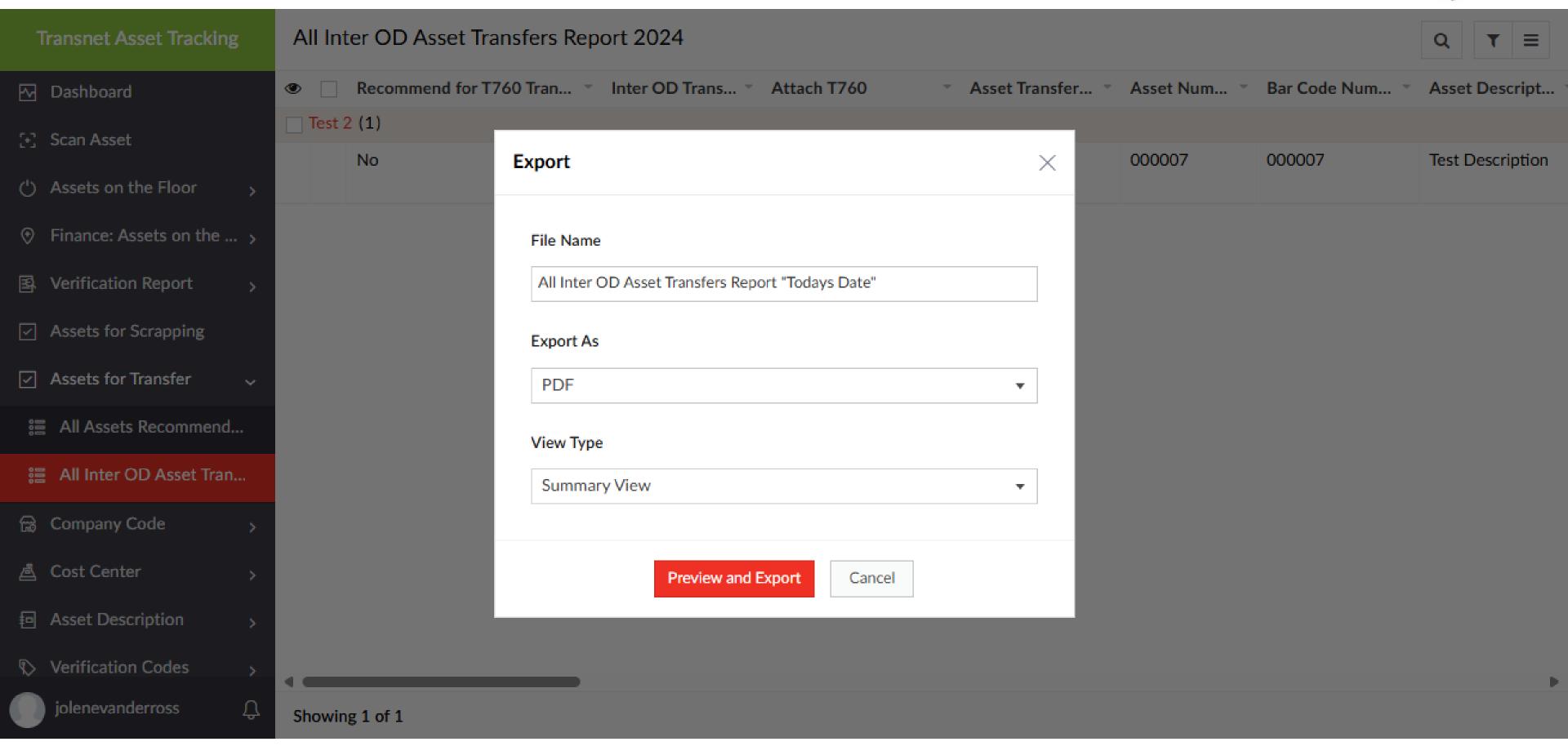
Export Transferred Asset as PDF





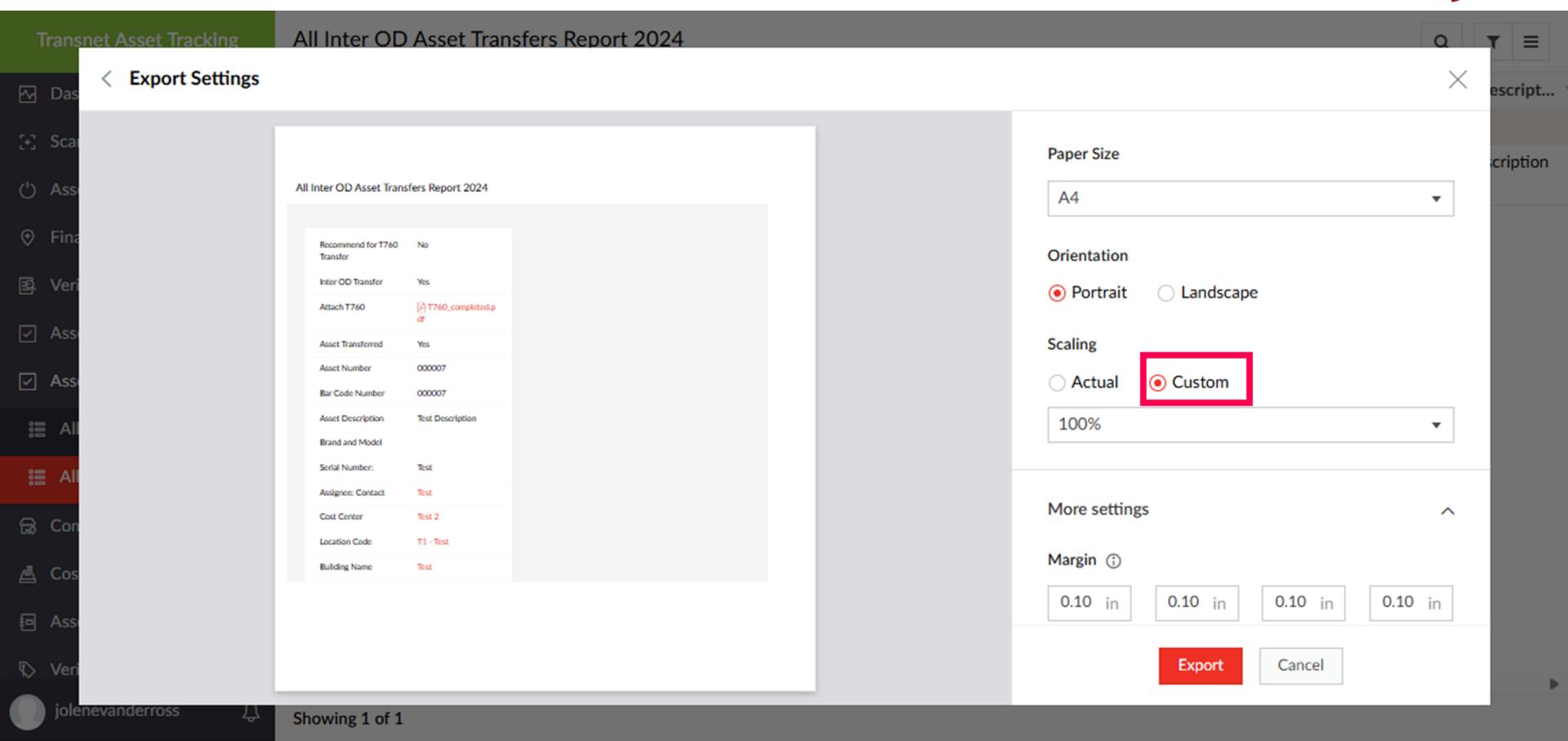
Export Transferred Asset as Summary View PDF





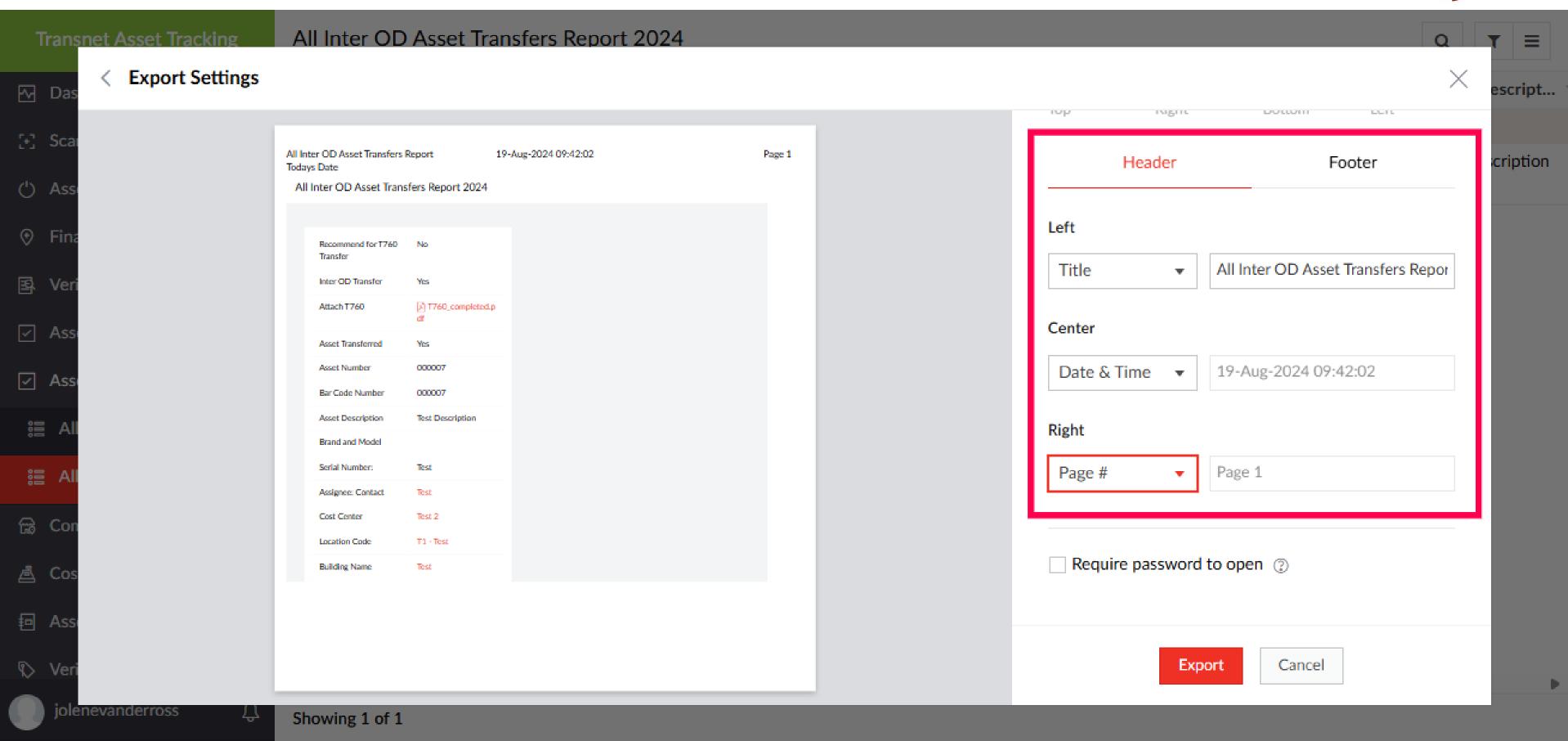
Adjust scaling to custom 100%





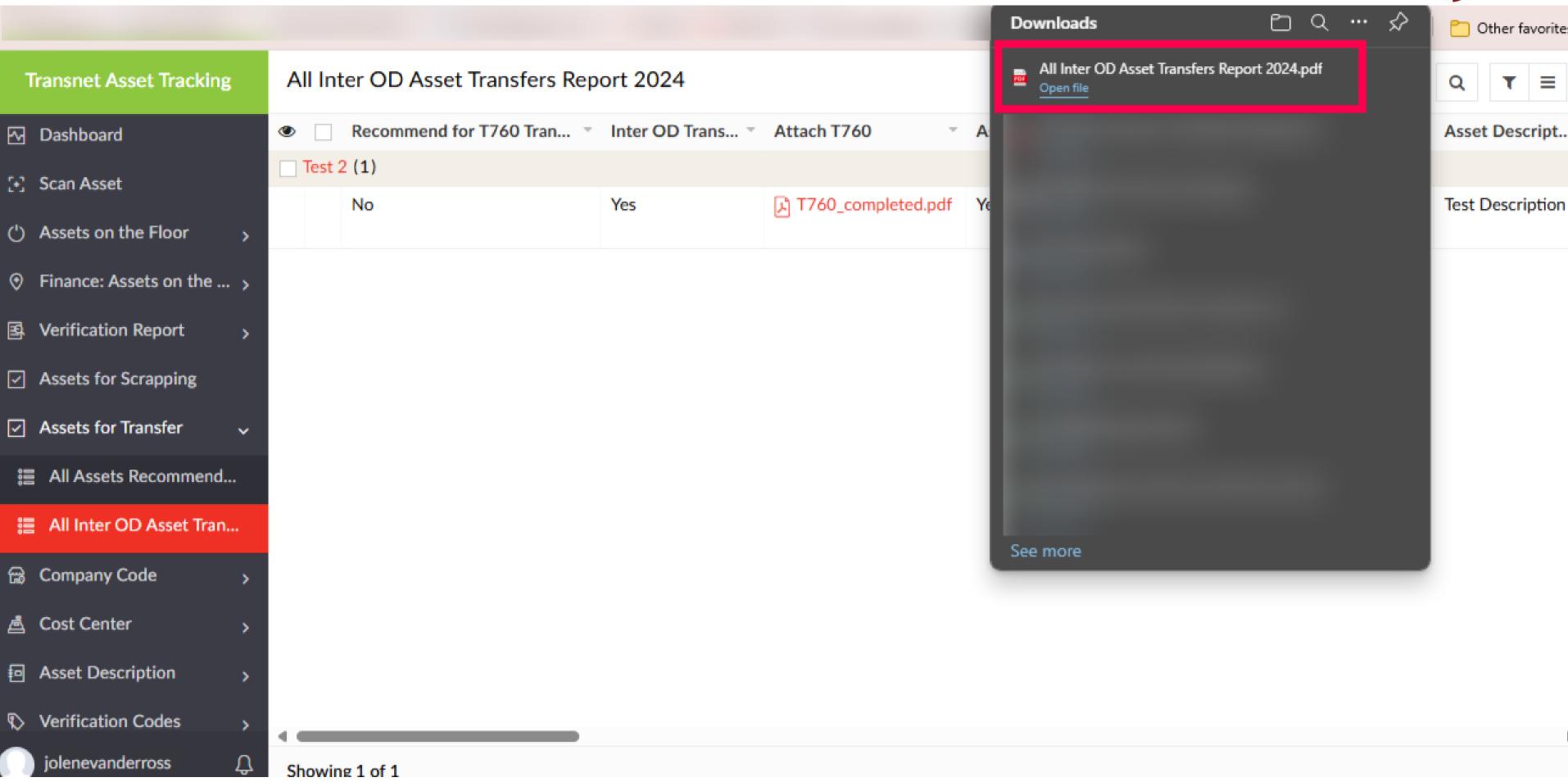
Amend the title, add a timestamp & page number as a header & footer and export





Check your downloads folder





All Inter OD Asset Transfers Report Todays Date 19-Aug-2024 00:43:14 Page 1

All Inter OD Asset Transfers Report 2024

Inter OD Transfer	Yes
Attach T760	ූර් T760_completed.pdf
Asset Transferred	Yes
Asset Number	000007
Bar Code Number	000007
Asset Description	Test Description
Brand and Model	
Serial Number:	Test
Assignee: Contact	Test
Cost Center	Test 2
Location Code	T1 - Test
Building Name	Test
Room Number	Test Room
Floor	Test
Condition	Excellent
SAP Remaining Useful Life	15
Useful Life (Years)	5
Reason	
Verification Codes	Y - Assets verified, do exist and are being utilised.
Supporting Document	
Supporting Document	

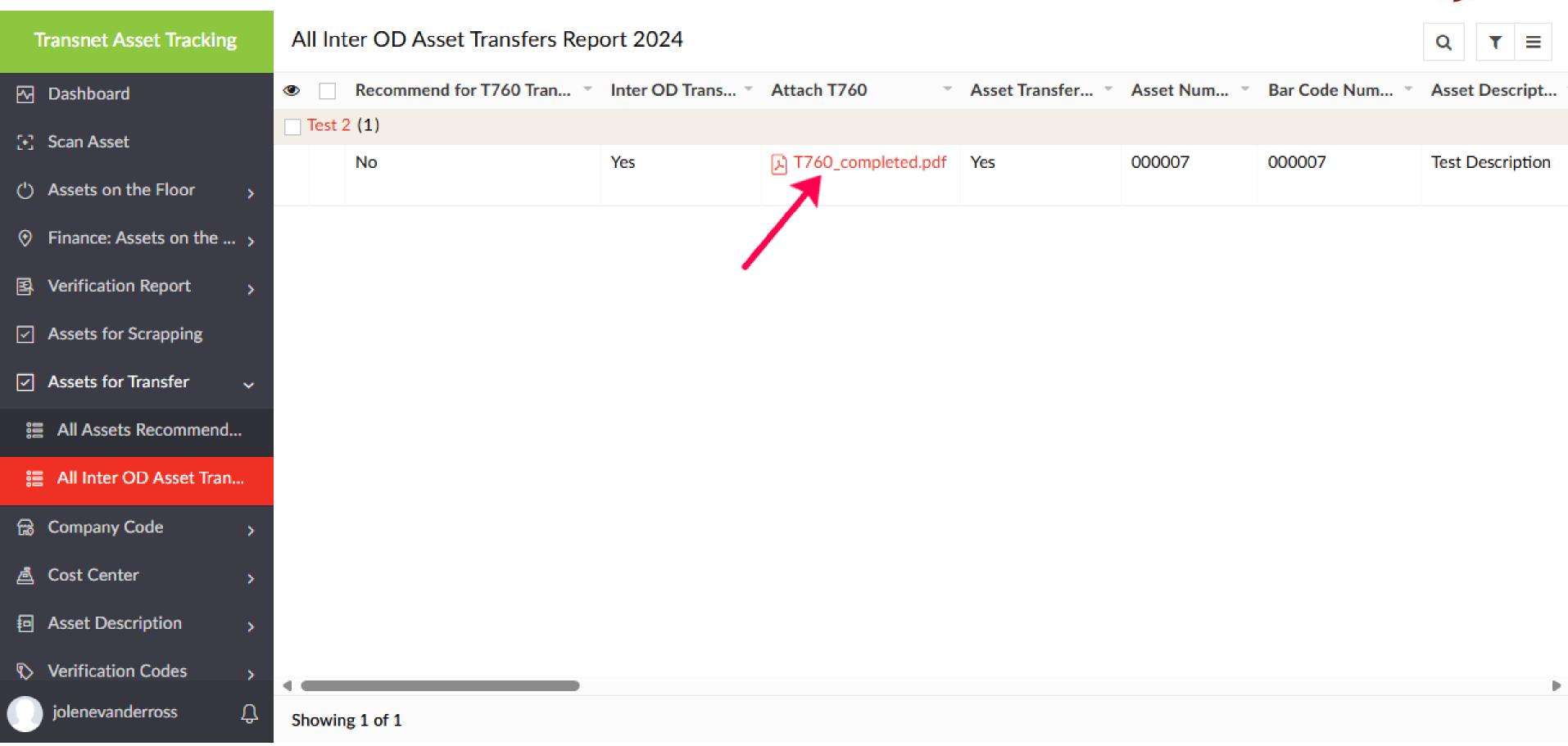
All Inter OD Asset Transfers Report Todays Date 19-Aug-2024 00:43:14 Page 2



Comment	
Full Asset Image	
Barcode / Nameplate Image	
Verified?	Yes
Verified Date and Time:	02-May-2024 10:25:50
Verified By	ZA-eDge Staff
Signature	8
Acquis.val	R 8,000.00
Accum.dep	R 500.00
Capitalized On	06-Jan-2003
Years In Service	21
Book val.	R 7,000.00
Category	Test Category
Subcategory	Test Subcategory
Signature	

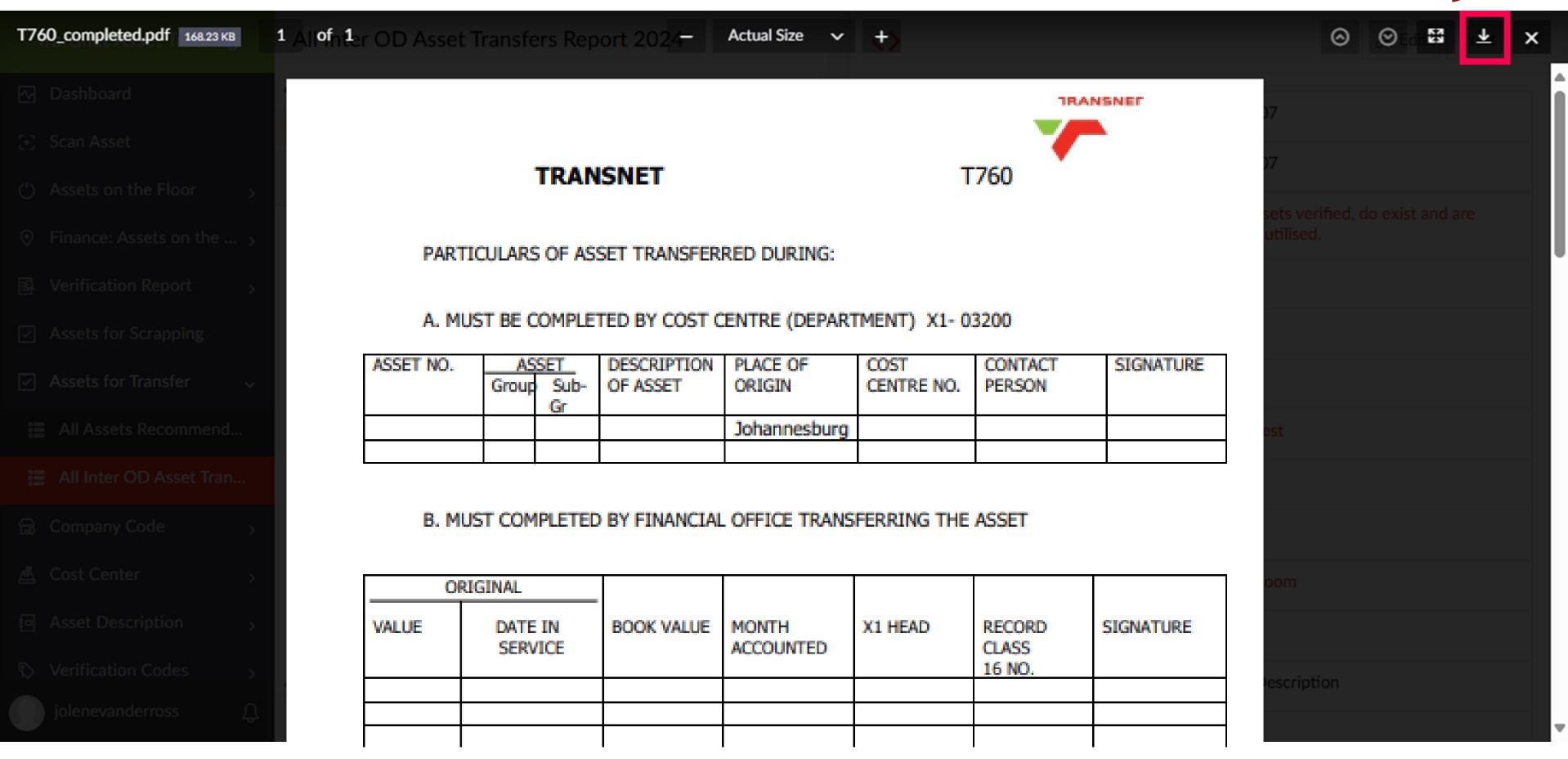
Click the Approved T760 uploaded file link to view



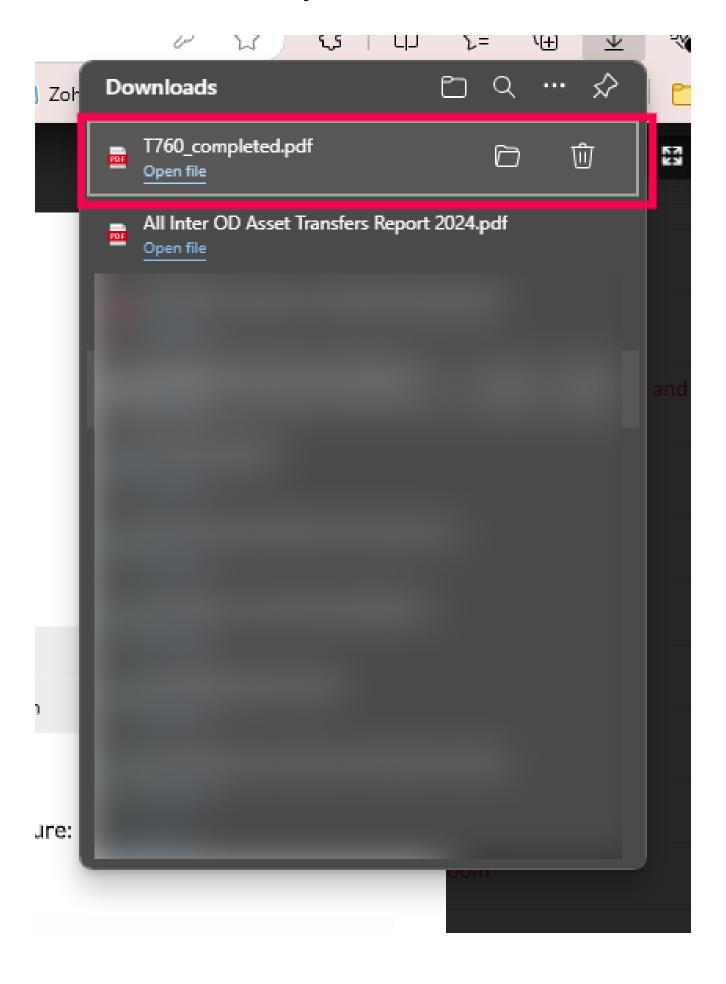


Download the Approved T760





Check your downloads folder

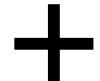




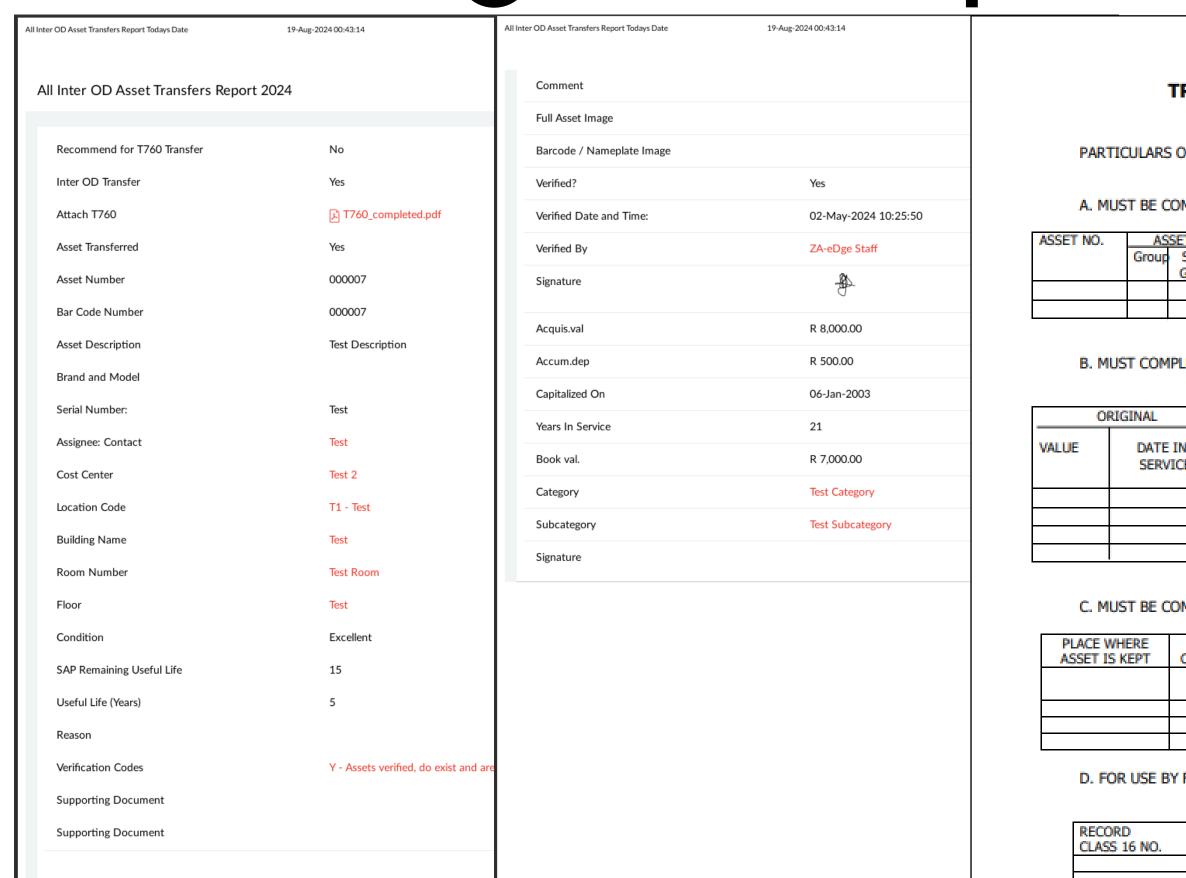
Important: 1: ZA Edge Asset Details supporting documentation + 2: Internal T760 (Document Archive or Cloud Drive storage)



1









TRANSNET

PARTICULARS OF ASSET TRANSFERRED DURING:

A. MUST BE COMPLETED BY COST CENTRE (DEPARTMENT) X1- 03200

ASSET NO.	AS	SET_	DESCRIPTION	PLACE OF	COST	CONTACT	SIGNATURE
	Group	Sub-	OF ASSET	ORIGIN	CENTRE NO.	PERSON	
		Gr					
				Johannesburg			

B. MUST COMPLETED BY FINANCIAL OFFICE TRANSFERRING THE ASSET

ORIGINAL						
VALUE	DATE IN SERVICE	BOOK VALUE	MONTH ACCOUNTED	X1 HEAD	RECORD CLASS 16 NO.	SIGNATURE

C. MUST BE COMPLETED BY COST CENTRE (DEPARTMENT) RECEIVING THE ASSET

PLACE WHERE ASSET IS KEPT	COST CENTRE NO.	X1 HEAD	CONTACT PERSON	TEL NO.	SIGNATURE	DATE
		X1 3200				

D. FOR USE BY FINANCIAL OFFICE RECEIVING ASSET

RECORD CLASS 16 NO.	MONTH TAKEN INTO ASSETS REGISTER	SIGNATURE	DATE



Important Note

Audit Trail Queries for deleted or edited records can be forwarded to ZA Edge Support:

Please email support request ticket or contact us directly or via our WhatsApp Support 0822831522

